

# **GREAT MEADOWS REGIONAL BOARD OF EDUCATION**

## **MINUTES OF Tuesday January 22, 2019**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, January 22, 2019 at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:00 PM by Lori Prymak, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

### **ROLL CALL:**

Present: Jamie Cicerelle, Susan Cullen, Joe Mailloux, Ed O'Melia, Doug Smith, William Vonder Haar, Courtney Wenthen and Lori Prymak.

Absent: Tim Koeller.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Debbi Grigoletti Director of Curriculum, Israel Marmolejos Principal of GMMS, and Kathy Gesurmaria Shared Director of Special Services were also present.

There was also approximately 40 member of the public in attendance.

### **Correspondence**

Nothing at this time.

### **Minutes**

Motion by Lori Prymak, seconded by Ed O'Melia to approve the minutes from December 18, 2018. (Regular and Executive Session as amended)

There were comments made and a correction provided about a vote on prior meeting minutes in the minutes that were up for approval.

Motion carried in a voice.

### **Committee Reports**

There were no additional reports from any committees since the public COTW meeting on 1/14/19. After a brief discussion it was decided that another COTW would be necessary to take place on 2/7/19 @ 6:00 PM in the GMMS Media Center. This meeting would require a special advertisement in accordance with the Sunshine Law.

### **Superintendent's Report**

The Superintendent provided the Board and public with an update on various topics:

- ✓ Presentations for Student of the Months of January were made for Central School, Liberty School and the Great Meadows Middle School.
- ✓ At this point Kathy Helewa from NJSBA provided the BOE with annual mandated Ethics Training.
- ✓ The final portion of the Superintendent's Report would come later in the meeting.

This concluded the Superintendent's report at this time.

### **Public Comment – Agenda Items Only**

Nothing at this time.

### **Close of Public Comment**

### **SECTION A**

Upon recommendation of the Superintendent, motion by Lori Prymak second by Susan Cullen, to approve the following **OPERATIONS** items A-1 through A-10 as amended.

Clarification was provided as to item A-9 and amount due to the fact that the student was starting the program well past the mid-year point of the school year. Clarification was also provided regarding item A-2 as it relates to the overall status of the cafeteria account.

The Motion carried in a unanimous roll call vote with Doug Smith abstaining on check #53463 in item A-1, and Courtney Wenthen abstaining on Check# 53464 in item A-1.

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- A-1 Approval of Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from December 17, 2018 through January 16, 2019 in the amount of \$3,328,433.98 (Check #'s 53313-53465) **ATTACHMENT A-1**
- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from December 1, 2018 through December 31, 2019 in the amount of \$11,969.04 (Check # 22538) **ATTACHMENT A-2**
- A-3 Approval of Financial Reports – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the Secretary and Treasurer Reports (**BSR/ TSM**) for the month of December, 2018. **ATTACHMENT(s) A-3**
- A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of November 30, 2018, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school year. **ATTACHMENT A-3**
- A-5 Approval of Transfers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the transfers as of December 31, 2018 in the amount of \$84,359.24. **ATTACHMENT A-5**
- A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 1/23/2019 through 3/31/2019 subsequent to appropriate building level approval as needed. (***Please note that in some instances requests have been submitted and the space has been "reserved" however the formal application cannot be approved until a current COI has been received.***) **ATTACHMENT A-6**
- A-7 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following district wide fundraising events at GMRSD as attached: **ATTACHMENT A-7**
- A-8 Approval of SEMI Waiver Submittal – BE IT RESOLVED:** that **Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 school year, and
- Whereas**, the Great Meadows Regional Board of Education desires to apply for this waiver due to the fact that there would be fewer than 40 Medicaid eligible classified students.
- Now Therefore Be It Resolved**, that the Great Meadows Regional Board of Education hereby authorizes the chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 as part of the budget preparation process for the 2019-2020 school year.
- A-9 Approval of Tuition Contract Agreement (Receiving), Special Education – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached Special Education Tuition Contract Agreement with the White Township Consolidated School District Board of Education, for the 2018-2019 School year in the amount of \$8,915.50.
- A-10 Approval of Acceptance of Donation – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the acceptance of a donation of the following donated items for the Central PSD Program: Play Kitchen with Accessories, Play Doctors set (Doc McStuffins), and a Disney Princess Slide.

### SECTION B

Upon recommendation of the Superintendent, motion by Lori Prymak, second by Ed O'Melia, to approve the following **HUMAN RESOURCES** items B-1 through B-7.

Motion carried in a unanimous roll call vote.

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**B-1 Acceptance of Resignations – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept resignations for the 2018-2019 school year, attached by reference.

**B-2 Resolution to Approve Reduction in Force – BE IT RESOLVED:** that the Board of Education, upon recommendation by the Superintendent, hereby resolves,

**WHEREAS**, N.J.S.A. 18A:28-9 provides that a board of education may “reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause;”

**WHEREAS**, for reasons of economy and as a result of student needs, the Board finds it advisable to eliminate one paraprofessional position for the 2018-2019 school year through a reduction in force;

**IT IS HEREBY RESOLVED** by the Great Meadows Regional School District Board of Education as follows:

1. That upon recommendation of the Superintendent one paraprofessional position is eliminated as a result of a reduction in force.
2. That the affected employee will promptly receive appropriate notification of their employment status; and
3. That the Superintendent is authorized to provide the necessary notification to the affected employee.

**B-3 Approval of New Staff – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, appoint new staff, for the 2018-2019 school year attached by reference.

**B-4 Approval of Advancement on the Salary Guide - BE IT RESOLVED:** that the Board Education, upon the recommendation of the Superintendent, approve advancement on the salary guide, effective February 1, 2019, attached by reference.

**B-5 Approval of Substitute Homebound Instruction Provider- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Alysia Gonzalez as a substitute homebound instruction provider for a 7<sup>th</sup> Grade Middle School student on an as needed basis effective immediately for the remainder of the 2018-2019 school year.

**B-6 Approval of Observation Hours - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve observation hours for the 2018-2019 school year, attached by reference.

**B-7 Approval of Additional Co-Curricular Appointments- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve co-curricular appointments for the 2018-2019 school year, attached by reference.

### **SECTION C**

Upon recommendation of the Superintendent, motion by Lori Prymak seconded by Jamie Cicerelle, to approve the following **EDUCATIONAL/GOVERNANCE** items C-1 and C-3 as amended.

Motion carried in a unanimous roll call vote.

**C-1 Approval of 2018-2019 Field Trips - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2018-2019 school year, attached by reference.

**C-2 Approval of 2018-2019 Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2018-2019 school year, attached by reference.

**C-3 Approval of Receipt of Superintendent’s H.I.B. Report – BE IT RESOLVED:** that the Board of Education Acknowledge receipt of the Superintendent’s H.I.B. Report as presented.

### **Other Business**

There were comments and clarifications provided about the growing pains associated with using Board Docs and how it allows for draft minutes to be posted for public consumption prior to final approval of official minutes with any amendments as necessary.

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**Hackettstown Report**

An update was provided on the reconciliation with the insurance company relating to the damage claim filed by HHS.

**Independence Township Report**

A discussion of approving, via resolution, moving the School Board Elections back to April as well reinstating the public vote on the annual school budget is being discussed at the Municipal level.

**Liberty Township Report**

Nothing to report.

**Superintendent's Report (con't)**

At this point the final piece of business under the Superintendent's report was presented. William Colantano and Jon Weiss of BKC, LLC gave a presentation of the audit as of June 30, 2018. During their report which included no findings or recommendations that required a corrective action plan (CAP), it was explained that the failure of the state of New Jersey to meet a self-imposed deadline for providing all of the districts in New Jersey a certain liability figure has caused all audits state wide to be "on-hold" the release of those particular figures. While the figure itself will have no impact on the audit and it analysis of the operations of the district, final audit reports cannot be released until these figures are provided. As a result the auditing firms presented an overview or "synopsis" of the audit. When final reports are created and delivered to the district they will be made available to the public and resolution will be placed on a future agenda for the Board to officially accept the audit.

**Public Comment/New Business**

There were comments made about the overall assessed property value of both Liberty and Independence. There were positive comments made about the accessibility of information on Board Docs. There was also a comment made about the security vestibules installed in the district and about the audit presentation.


**Close of Public Comment**

**Motion to Adjourn**

Motion by Lori Prymak, seconded by Doug Smith, to adjourn at 8:47 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,



Timothy Havlusch