

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, January 3, 2018

The Re-Organization Meeting of the Great Meadows Regional Board of Education was held on Tuesday, January 3, 2018, at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:04 PM by Timothy Havlusch, Board Secretary. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Dawn Frost, Tim Koeller, Joe Mailloux, Ed O'Melia, Lori Prymak, Dave Schmitz, and William Vonder Haar.

Absent: None

David Mango, Superintendent, and Timothy Havlusch, Business Administrator/Board Secretary, were in attendance.

The Board Secretary administered the Oath of Office to newly elected board member(s):

- Jamie Cicerelle – Liberty Township
- Susan Cullen - Independence Township
- Tim Koeller – Independence Township

There were 5 members of the public in attendance.

NOMINATIONS FOR PRESIDENT

The Board Secretary called for nominations for President. Ed O'Melia was nominated by Joe Mailloux. Susan Cullen was nominated by William Vonder Haar.

Board Secretary called for any other nominations for President.

With no other nominations on the floor, the nominations for President were closed.

Vote for Ed O'Melia as President was by roll call vote. Jamie Cicerelle, Dawn Frost, Tim Koeller, Joe Mailloux, Ed O'Melia, Lori Prymak and Dave Schmitz voted yes. Susan Cullen and William Vonder Haar voted no. Ed O'Melia was elected President.

Meeting was turned over to Ed O'Melia, President.

NOMINATIONS FOR VICE-PRESIDENT

The Board President called for nominations for Vice-President.

Joe Mailloux was nominated by Ed O'Melia.
William Vonder Haar was nominated by Susan Cullen.

With no other nominations on the floor, the nominations for Vice- President were closed.

Vote for Joe Mailloux as Vice-President was by roll call vote.
Jamie Cicerelle, Dawn Frost, Tim Koeller, Joe Mailloux, Lori Prymak, Dave Schmitz and Ed O'Melia voted yes. Susan Cullen and William Vonder Haar voted no.
Joe Mailloux was elected Vice-President.

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dawn Frost, to approve the following **OPERATIONS** items A-1 through A-12.

There was clarification and discussion on various items that were put forth for approval. The process of monthly approvals relating to item A-7 was clarified. The information relating to item A-6 was clarified for the Board as well as the responsibilities for appointments to the positions outlined in A-3. Additional information would be provided to Mrs. Cullen before her full commitment to the position of Morris County ESC Rep.

Motion carried in a roll call vote with Susan Cullen voting nay to item A-2, Tim Koeller abstaining on item A-7 and William Vonder Haar nay to items A-2 and A-7.

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- A-1 Approval of BOE meeting dates for 2018: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Board Secretary, approve BOE meeting dates for 2018 at 7 PM in the Media Center of GMMS unless otherwise specified:

COMMITTEE MEETINGS

January 8, 2018
 February 12, 2018
 March 12, 2018
 April 9, 2018
 May 14, 2018
 June 11, 2018
 July 9, 2018
 August 13, 2018
 September 10, 2018
 October 8, 2018
 November 12, 2018
 December 10, 2018

REGULAR MEETINGS

January 23, 2018
 February 27, 2018
 March 20, 2018(*)
 April 24, 2018
 May 22, 2018
 June 26, 2018
 July 24, 2018
 August 28, 2018
 September 25, 2018
 October 16, 2018(**)
 November 20, 2018
 December 18, 2018

(*) **Tentative Budget due to County Office on March 20th, 2018 as per statute**

(**) **Moved for NJSBA Conference**

- A-2 Adoption of all existing board policies and regulations: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Board Secretary, approves adoption of all existing board policies and regulations and Roberts Rules of Order as the official parliamentary procedure manual.
- A-3 Adoption of Delegates and Representatives, as determined by the board president:**
BE IT RESOLVED: that the Board of Education, upon the recommendation of the Board President, approves delegates and representatives of the board as follows:
 County School Boards Association: **Susan Cullen**
 New Jersey School Board Association: **Susan Cullen**
 New Jersey School Board Association Delegate: **Susan Cullen**
 District Representative to Morris County ESC – **Susan Cullen if possible otherwise TBD**
- A-4 MOTION to approve authorization of signatures: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve and authorize the signatures on checking and savings accounts, and further, authorize a resolution for signatories and facsimile signatures.
- A-5 MOTION to approve the adoption by the Board of Education the New Jersey School Board Member Code of Ethics: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Board Secretary, approve the adoption by the Board of Education the New Jersey School Board Member Code of Ethics pursuant to N.J.S.A. 18A:12-24.1, as read.
- A-6 MOTION to approve UMCA for NJ Public Schools: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the Uniform Minimum Chart of Accounts for New Jersey Public Schools. **ATTACHMENT A-6**
- A-7 MOTION to approve line item transfers: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, pursuant to N.J.S.A. 18A:22-8.1 authorizes the Superintendent in conjunction with Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.
- A-8 MOTION to approve district Qualified Purchasing Agent (QPA): BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, appoint the Business Administrator/Board Secretary, **Timothy Havlusch**, as the district purchasing agent to implement policy and procedure in accordance with Chapter 18A:18A etc., "Public School Contracts Law."
- A-9 MOTION to approve the BOE designate Bid and Quote Thresholds:** Whereas the district's appointed temporary purchasing agent, Timothy Havlusch, pursuant to N.J.S.A. 40A:11-9(g), and;
 Whereas if the purchasing agent is qualified, the BOE may establish a bid threshold up to \$40,000, now, therefore,
 Whereas the quote threshold is 15% of the bid threshold pursuant to N.J.S.A. 18A:18A-3;
 Be It Resolved that the Board of Education designates a bid threshold of \$40,000 and a quote threshold of \$6,000.

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- A-10 MOTION to approve Board Secretary to approve the payment of bills between board meetings: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve that the BOE, pursuant to N.J.S.A. 18A:19-4.1, authorizes the Board Secretary to approve the payment of bills between board meetings. Such approval shall be presented to the board at the next meeting for ratification.
- A-11 MOTION to approve Board Secretary: BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approves the appointment of **Timothy Havlusch** to serve as Board Secretary of the Great Meadows Regional Board of Education through June 30, 2018.
- A-12 MOTION to approve district Public Agency Compliance Officer (P.A.C.O.): BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve and appoint the Business Administrator/Board Secretary, **Timothy Havlusch**, as the Public Agency Compliance Office (P.A.C.O.) pursuant to N.J.A.C. 17:27-3.2.

Other Business

The Board after a brief discussion agreed to start the February Meeting at 6:00pm for the purposes of Ethics Training and then begin the Regular Portion of the meeting at 7:00PM.

There was a brief open discussion as to particular votes in the A section. There was a discussion on the need for change in terms of working together as a unit towards the common goal of success in 2018. The committee structure and makeup would be shared with the board shortly and interested parties for particular assignments were to contact the Board President. The Board secretary, after continued discussion on the information contained in item A-6 proposed a presentation on The Report of the Board Secretary and it was agreed that this presentation would be broken down in manageable sections over the next few meetings with the first installment on the subject of the Balance Sheet to be presented at the January Meeting

There was continued discussion on the feasibility study and the topic of a subcommittee as outlined in the study presented to the Board.

Public Comment/New Business

Nothing at this time

Close of Public Comment

Motion to Adjourn

Motion by Ed O'Melia, seconded by Joe Mailloux, to adjourn at 8:06PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch