

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Tuesday, March 20, 2018

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, March 20, 2018 at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:00 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Dawn Frost, Joe Mailloux, Lori Prymak, William Vonder Haar and Ed O'Melia.

Absent: Tim Koeller (arrived @ 7:03), Dave Schmitz.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Debbi Grigoletti Director of Curriculum, Israel Marmolejos Principal of GMMS, and Kathy Gesurmaria Shared Director of Special Services were also present.

There was also approximately 10 member of the public in attendance.

Correspondence

Correspondence listed on the agenda was acknowledged.

Minutes

Motion by Ed O'Melia seconded by Joe Mailloux to approve the minutes from the Regular Meeting of February 27, 2018 as amended. (Regular & Executive Session)

Motion carried in a voice vote with Ed O'Melia abstaining.

Committee Reports

The HR Committee reported that the topics of teacher evaluation models and summary reports were discussed and the subject of the current model used in Great Meadows vs. other models or options will continue to be a point of discussion at future meetings.

The Education Committee reported that there were questions relating to PARRC testing and the current criteria for the GATE program vs. other enrichment programs

The Governance Committee reported on the status of the meeting with Chief Aiello and the Memorandum of Understanding (MOU) as it pertains to matters of school safety.

The Operations Committee reported on the status of the draft/tentative budget for 2018-19 and the cost drivers that both positively and negatively impact the creation of the 2018-19 FY budget.

A point of clarification was made that the committees are reporting to the board through the use of distributed committee meeting minutes to the full board.

Superintendent's Report

- ✓ Presentations for the Student of the Month for Central, Liberty and Middle School for the month of March 2018 would be made at the April meeting due to the impending weather event expected tonight.
- ✓ A report was given on the inter-district security meeting that was held in Hackettstown involving all of the districts in the send/receive relationship.
- ✓ The Superintendent and Shared Director of Security would be making a presentation to Warren County School Boards on the topic of school safety and the steps already underway in Great Meadows and Hackettstown.
- ✓ Representatives from the Sparta School District have paid a visit to Great Meadows and Hackettstown to see firsthand the programs in place as they pertain to a safe environment.

This concluded the Superintendent's report.

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Public Comment – Agenda Items Only

There were comments from the public about the inter-district security meeting as well as questions on the security related policies on the agenda for this evening.

There were questions from the public on the on the practice of listing OPRA requests as correspondence. Clarification was provided at this time relating to the designation of Custodian of Records for the Great Meadows Regional School District.

Close of Public Comment

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dawn Frost, to approve the following **OPERATIONS** items A-1 through A-10 as amended. The motion carried in a roll call vote with William Vonder Haar abstaining on check #'s 52251 & 52264 in A-1 and voting nay to items A-5 & A-7.

There were clarifications provided as to services currently being provide by the company Sonitrol that appears on the bills list. There was also a discussion of the background and explanation provided on the need for the Sidebar to the current CBA that was appearing on the agenda. An update was also provided by the Business Administrator to the Board and public on the recently released state aid figures for 2018-19 and the impact on Great Meadows.

- A-1 Approval of Check Register(s) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from February 26, 2018 through March 16, 2018 in the amount of \$2,664,639.03 (Check #'s 52226-52311) **ATTACHMENTS A-1**
- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from February 1, 2018 through February 28, 2018 in the amount of \$19,219.34 (Check # 22526) **ATTACHMENT A-2.**
- A-3 Approval of Financial Reports – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports (**BSR & TSM**) for the month of February 2018. **ATTACHMENT(s) A-3**
- A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of January 31, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2017-2018 school years. **ATTACHMENT(s) A-3**
- A-5 Approval of Transfers -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers as of as of February 28, 2018 in the amount of \$38,537.91 **ATTACHMENT(s) A-5**
- A-6 Approval of Fundraisers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following fundraising events at GMMS as attached: **ATTACHMENT A-6**

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- A-7 Motion to adopt Tentative Budget for 2018-2019 - BE IT RESOLVED** that the Board of Education, upon the recommendation of the School Business Administrator, approve the adoption of the 2018-2019 Great Meadows Regional School District Preliminary Tentative Budget to be submitted to the New Jersey Department of Education, Warren County Office as follows:

	Appropriations		Revenue	
	Budget		Local Tax Levy	Other Sources
General Fund	20,550,620		14,188,484	
Local Sources				227,673
State Aide				6,060,971
Health Care Adjustment				
Banked Cap				
District Sources				73,493
Fund 20	296,543			
Grants & Entitlements				296,542
Fund 40 – Debt Service	647,700		488,155	159,545
Sub Total	21,494,863		14,676,639	6,818,224
Total	21,494,863		21,494,863	

Preliminary increase in Current Expense is **0.32%**.
Preliminary decrease in Special Revenue is **-8.91%**
Preliminary decrease in Debt Service is **-6.88%**

- A-8 Acceptance of Allocation Notice (2017) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Business Administrator, Approve the Nonpublic Transportation funds for 2016-17 (\$9,222.00) and the excess Extraordinary Aid for 2016-17 (\$40,661.00) to be appropriated into the 2017-18 budget.
- A-9 Approval of Sidebar Agreement - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Business Administrator approve the Sidebar Agreement between the Great Meadows Regional Educational Association (GMREA) and the Great Meadows Regional School District Board of Education (GMRBOE) and hereby amending the contract between the GMRBOE and the GMREA, effective February 1, 2018 and terminating June 30, 2018. **Attachment A-9**
- A-10 Approval of Maximum Travel Allowance for 2018-19 - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Business Administrator approve the following:

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Great Meadows Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State, local and federal funds; now therefore be it;

RESOLVED, That the Great Meadows Regional Board of Education hereby establishes the maximum travel expenditure amount for the 2018-19 school year as \$20,000 from State, Local and Federal Grant Funds (20).

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SECTION B

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Joe Mailloux, to approve the following **HUMAN RESOURCES** items B-1 through B-3 as amended.

Motion carried in a unanimous roll call vote with William Vonder Haar abstaining on item B-2.

- B-1 Approval of Homebound Instruction Provider- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Christina Santoro as a homebound instruction provider for an 8th Grade Middle School student for up to 10 hours/week effective immediately for the remainder of the 2017-2018 school year.
- B-2 Approval of Observation Hours - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve observation hours for the 2018-2019 school year, attached by reference.
- B-3 Approval of Co-Curricular Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve co-curricular appointments for the 2017-2018 school year, attached by reference.

SECTION C

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Lori Prymak, to approve the following **EDUCATIONAL/GOVERNANCE** items C-1 through C-3 as amended.

Motion carried in a unanimous roll call vote.

- C-1 Approval of 2017-2018 Field Trips - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2017-2018 school year, attached by reference.
- C-2 Approval of 2017-2018 Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2017-2018 school year, attached by reference.
- C-3 Approval of 2nd Reading of District Policies and Regulations - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 2nd reading:

P 0169.02	Board Member Use of Social Networks (New)
P 3437	Military Leave (Revised)
P 4437	Military Leave (Revised)
P 5516.01	Student Tracking Devices (New)
R 7101	Educational Adequacy of Capital Projects (Revised)
P 7425	Lead Testing of Water in Schools (New)
P & R 7440	School District Security (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 9242	Use of Electronic Signatures (New)

Other Business

Nothing at this time

Hackettstown Report

As a result of the impending weather tomorrow's meeting has been cancelled.

Independence Township Report

Nothing to report at this time.

Liberty Township Report

Nothing to report at this time.

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Public Comment/New Business

There was a question from the public and clarification provided on the mechanisms by which all tuition is paid to any and all Special Services School Districts directly from a district's state aid allotment.

Close of Public Comment

Motion for Executive Session

Motion was made by Ed O'Melia, seconded by Joe Mailloux to enter Executive Session for the purposes of matters of HIB & Negotiations (exclusive of conflicts).

Motion carried in a unanimous voice vote.

The Board entered into Executive Session at 7:48 PM.

Motion Re-Open Public Session

Motion was made by Ed O'Melia, seconded by Joe Mailloux to re-open the Public Session at 7:56 PM.

Motion carried in a unanimous voice vote.

Motion was made by Ed O'Melia, seconded by Dawn Frost to approve the following.

MOTION to acknowledge receipt of Superintendent's H.I.B. Report: Acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

Motion to Adjourn

Motion by Ed O'Melia, seconded by Dawn Frost, to adjourn at 7:57 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch