

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF Wednesday, June 27, 2018

A special meeting of the Great Meadows Regional Board of Education was held on Wednesday, June 27, 2018 at the Great Meadows Middle School Media Center, Independence Township. The meeting was called to order at 7:08 PM by Ed O'Melia President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Dawn Frost, Tim Koeller, Lori Prymak, William Vonder Haar and Ed O'Melia.

Absent: Susan Cullen (arrived @ 7:10), Joe Mailloux and Dave Schmitz.

Kathy Gesurmaria Shared Director of Special Services was filling in for David Mango, Timothy Havlusch School Business Administrator/Board Secretary and Debbi Grigoletti Director of Curriculum were also present.

There were also approximately 7 members of the public in attendance.

Having coved the beginning of the agenda at the previous meeting on June 19, 2018, before a lack of a quorum prevent further action on agenda items, Ed O'Melia moved the meeting to the next item on the agenda

Public Comment – Agenda Items Only

There were questions and comments relating to items on the agenda. Clarification was provided on certain items and specifically about the need for the Board of Education to designate and acknowledge the possibility of available funds to be transferred in to respective reserve accounts. Even though available figure will not be fully known until the completion of the audit, Department of Education guidelines dictate that the ability to transfer such funds needs to be acted on by a board of education prior to the end of a fiscal year (June 30). There was also additional clarification provided on the updated LRFP that was on the agenda for action.

Close of Public Comment

SECTION A, SECTION B & SECTION C

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dawn Frost, to approve the following **OPERATIONS** items A-1 through A-28 as amended; to approve the following **HUMAN RESOURCES** items B-1 through B-13 as amended and; to approve the following **EDUCATIONAL/GOVERNANCE** items C-1 through C-3.

There were numerous and various clarifications provided on many of the topics on the agenda. Specifically there were discussions on the LRFP as well as on the actions items on the agenda dealing with transfers to already established reserve accounts.

During the discussion on the agenda items that had been motioned and seconded to be opened for discussion and action the following motion was made by William Vonder Haar and seconded by Susan Cullen.

Motion to separate and lay on the table items A-8, A-9 and A-10 from the agenda items up for action.

After a discussion on the merits and ramifications of this motion there was a motion made and seconded to call the question to a vote.

A roll call vote was taken on the motion to lay on the table items A-8, A-9 and A-10. The votes in the affirmative were Susan Cullen and William Vonder Haar. The votes against the motion were Jamie Cicerelle, Dawn Frost, Lori Prymak, and Ed O'Melia with Tim Koeller abstaining.

The Motion did not pass and the items remained open for action.

Continued discussion and clarification led to the Business Administrator, Timothy Havlusch, indicating that, even though not required by statue, when and if any such figures for transfer into established reserve accounts are known and before those figures are to be transferred into already established reserve accounts, that those amounts and figures will be provided to the Board under separate resolution(s) for an additional vote on their approval.

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The motion carried in a roll call vote with Susan Cullen voting nay to items A-8, A-9, A-10, A-18 and abstaining on items A-21 through A-28 and William Vonder Haar abstaining on check #'s 52518, 52519, 52573, 52575 and 52609 in A-1, items A-21 through A-28 and C-2 and voting nay to items A-5, A-13, A-15 & B-12.

- A-1 Approval of Check Register – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from May 21 25, 2018 through June 14, 2018 in the amount of \$1,364,960.32 (Check #'s 52501-52627) **ATTACHMENT A-1**
- A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from May 1, 2018 through May 31, 2018 in the amount of \$19,164.78 (Check #'s 22530) **ATTACHMENT A2.**
- A-3 Approval of Financial Reports – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports (**BSR & TSM**) for the month(s) of April 2018 (Revised) & May 2018. **ATTACHMENT(s) A-3**
- A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of May 31, 2018, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2017-2018 school years. **ATTACHMENT(s) A-3**
- A-5 Approval of Transfers -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers as of May 31, 2018 in the amount of \$87,491.00 **ATTACHMENT A-5**
- A-6 Approval of Facility Use Report – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 6/20/2018 through 8/31/2018 subsequent to appropriate building level approval as needed. (***Please note that some requests have been submitted and the space has been "reserved" however the formal application cannot be approved until a current COI has been received.***) **ATTACHMENT A-6**
- A-7 Approval of Cancellation of Unexpended Balances in Capital Fund (30) – BE IT RESOLVED:** WHEREAS, in the General Capital Fund there exists unexpended balances deriving from fully completed budgeted projects; and

WHEREAS, typically balances in the Genial Capital Fund remain open when projects are completed at an amount lower than previously estimated due to sound financial oversight of specific projects, are cancelled; and

WHEREAS, Generally Accepted Accounting Principles recommend the cancellation of balances, which may have been dormant or inactive for a long period of time, and return those funds to surplus whenever applicable; and

WHEREAS, the School Business Administrator has investigated these unexpended balances, and as a result recommends cancellation, in order to return the proceeds to surplus or Fund Balance whenever applicable;

NOW THEREFORE BE IT RESOLVED, by the Great Meadows Regional School District that the School Business Administrator shall and is hereby authorized to cancel the unexpended balances of Capital Projects as follows:

PROJECT	LOCATION	ACCOUNT	AMOUNT
Energy Savings Project	District Wide	30-000-520-930	23,887.32
Window Replacement	Central	30-000-520-930	33,114.51
Security Upgrade	District Wide	30-000-520-930	16,925.79
		TOTAL	73,927.62

BE IT FURTHER RESOLVED, by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers to surplus or Fund Balance in the amount of \$73,927.62 consistent with all applicable laws and regulations.

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- A-8 Approval of Transfer of Current Year Surplus to Capital Reserve – BE IT RESOLVED:** WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- A-9 Approval of Transfer of Current Year Surplus to Maintenance Reserve – BE IT RESOLVED: WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- A-10 Approval of Transfer of Current Year Surplus to Tuition Reserve – BE IT RESOLVED - WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Great Meadows Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Great Meadows Regional Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Great Meadows Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- A-11 Approval of FY19 IDEA Grant Submission and Acceptance – BE IT RESOLVED:** that the Board of Education, upon recommendation by the School Business Administrator, authorize the submission of the FY2019 IDEA (Basic & Preschool) grant application in the total amount of \$202,254 – Basic & \$5,147 – Preschool; and accept the award of funds upon subsequent approval of the application.

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- A-12 Approval of FY19 ESEA Consolidated Grant Submission and Acceptance – BE IT RESOLVED:** that the Board of Education, upon recommendation by the School Business Administrator, authorize the submission of the FY2019 ESEA Consolidated grant application in the total amount of \$75,975 – TITLE I, \$19,439 – TITLE II, \$939 – TITLE III and \$10,000 – TITLE IV; and accept the award of funds upon subsequent approval of the application.
- A-13 Approval of Logic54 (formerly EarthSpec) as the as the GMRSD Transportation Consultant – BE IT RESOLVED:** that the Board of Education, upon recommendation by the School Business Administrator, approve Logic54 as the as the GMRSD Transportation Consultant for the 2018-2019 school year for the amount of \$16,392.00 to be paid in 12 monthly installments of \$1,366/month. ***This price reflects 0% increase from the prior year. ATTACHMENT A-13***
- A-14 Approval of Tuition Contract Agreement, Special Education (ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 and ESY with Shepard Preparatory High School in the amount of \$61,382.34 from July 1, 2018 through June 30, 2019 (\$288.18/day for 213 Days)
- A-15 Approval of Report of Awarded Contracts – P.L. 2015, Chapter 47 – BE IT RESOLVED:** that pursuant to PL 2015, Chapter 47 the Great Meadows Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. **ATTACHMENT A-15**
- A-16 Approval of Payment of Sick Days upon Retirement -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approves payment for unused sick days in accordance with the CBA between GMRBOE and the GMREA in the amount of \$8,800 (\$4,400 to be paid on or before 8/15/18 and \$4,400 to be paid on or before 1/15/19)

Payment of unused sick days to the following 10-month staff members:

Retiring July 1, 2018:

Joanne Coppola - \$8,800. (\$4,400 to be paid 8/15/18 and \$4,400 to be paid 1/15/19)
Jacquie Lunden - \$8,800. (\$4,400 to be paid 8/15/18 and \$4,400 to be paid 1/15/19)
Mary Redus - \$8,800. (\$4,400 to be paid 8/15/18 and \$4,400 to be paid 1/15/19)
Laurie Washburn - \$8,800. (\$4,400 to be paid 8/15/18 and \$4,400 to be paid 1/15/19)

Retired July 1, 2017:

Sheila Castanien - \$8,800 (\$4,400 to be paid 8/15/18 and \$4,400 to be paid 1/15/19)

12-month staff member retiring July 1, 2018.

Gene Farber – unused sick days - \$2,090 - accumulated vacation days - \$2,476 (to be paid on or before 7/13/18)

- A-17 Approval of Summer Hours -- BE IT RESOLVED:** that the Board of Education approve GMRSD summer hours effective June 21, 2018, through August 29, 2018, Monday through Friday – 8 am – 3 pm.
- A-18 Approval of Updated Long Range Facility Plan (LRFP) – BE IT RESOLVED; WHEREAS,** N.J.S.A. 18A:7G-4 requires the Board to amend its Long-range Facilities Plan ("LRFP") on file with the New Jersey Department of Education at least once every five years to update enrollment projections, building capacities, and health and safety conditions; and

WHEREAS, the Board desires to update its previously approved LRFP at this time to comply with statutory and regulatory requirements; and

WHEREAS, the Board has previously contracted with its Architect, Settembrino Architects, to prepare an amended LRFP in compliance with such requirements, which has been accomplished; and

WHEREAS, this Board resolution amending the approved Long-range Facilities Plan complies with the five-year reporting requirements per the Educational Facilities Construction and Financing Act, P.L. 2000, c. 72 (N.J.S.A. 18A:7G-1 et seq.), as amended by P.L. 2007, c.137, and the applicable provisions of N.J.A.C 6A:26-1 et seq. (Educational Facilities Code);

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NOW, THEREFORE, BE IT RESOLVED, that the Great Meadows Regional Board of Education hereby approves the latest amended Long-range Facilities Plan on file in the office of the School Business Administrator and authorizes submission of same to the New Jersey Department of Education; and be it

FURTHER RESOLVED, the Board hereby authorizes and directs its School Business Administrator and its Architect to take any steps necessary to effectuate the terms of this resolution and to submit the five-year LRFP amendment to the New Jersey Department of Education. **ATTACHMENT A-18**

- A-19 Approval of Tuition Contract Agreement, Special Education (ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 and ESY with Stepping Stone School in the amount of \$52,647.00 from July 1, 2018 through June 30, 2019 (\$250.70/day for 210 Days) as well as Extraordinary Services at a per diem rate of \$225.00
- A-20 Approval of Donation of Physical Education Items -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve and accept the donation of various Physical Education Equipment items as donated by staff member Allison Sullivan. The total cost/value of the donation is less than \$100.
- A-21 Approval of Child Study Team, Art & Music Therapist Services Agreement(s) with WCSSSD - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator continuing the Child Study Team, Art & Music Therapist Services Agreement with WCSSSD for the 2018-2019 school year.
- A-22 Approval of Tuition Contract Agreement, Special Education (SY & ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 and ESY with Montgomery Academy in the amount of \$67,714 from July 1, 2018 through June 30, 2019 (\$338.57/day for 200 Days)
- A-23 Approval of Tuition Contract Agreement, Special Education (SY & ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 and ESY with The Midland School in the amount of \$69,094.20 from July 1, 2018 through June 30, 2019 (\$329.02/day for 210 Days)
- A-24 Approval of Tuition Contract Agreement, Special Education (SY & ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 and ESY with The Midland School in the amount of \$69,094.20 from July 1, 2018 through June 30, 2019 (\$329.02/day for 210 Days)
- A-25 Approval of Tuition Contract Agreement, Special Education (SY & ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 and ESY with The Midland School in the amount of \$69,094.00 from July 1, 2018 through June 30, 2019 (\$392.02/day for 210 Days)
- A-26 Approval of Tuition Contract Agreement, Special Education (ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 ESY with ESC of Morris County (Regional Day School) in the amount of \$3,925.00 from July 2, 2018 through August 9, 2018 with an additional amount for personal aid services in the amount of \$3,445.00
- A-27 Approval of Tuition Contract Agreement, Special Education (ESY) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Special Education Tuition Contract Agreement for School Year 18-19 ESY with ESC of Morris County (Park Lake School) in the amount of \$3,925.00 from July 2, 2018 through August 9, 2018 with an additional amount for personal aid services in the amount of \$3,445.00
- A-28 Approval of Professional Services Contract – J&B Therapy (2018-19) – BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator approve the agreement between GMRSD and J&B Therapy, LLC for the purposes of providing Professional Services in accordance with the contract on file for the 2018-19 school year.
- B-1 Acceptance of Retirement - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept the retirement upon the completion of the 2017-2018 school year attached by reference.

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- B-2 Acceptance of Resignation(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept the resignations for the 2017-2018 school year attached by reference.
- B-3 Approval of New Staff – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2018-2019 school year, attached by reference.
- B-4 Approval of 2018-2019 Revision of Salary - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 2018-2019 revision of salary for Dawn McPeck, Shared Superintendent's Secretary from \$67,105.80 (50/50 split HT-\$33,552.90 & GM \$33,552.90) to \$65,790.00 (50/50 split HT-\$32,895.00 & GM \$32,895.00) for the 2018-2019 school year in order to receive 4th week of vacation time.
- B-5 Approval of Additional Summer 2018 ESY Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve additional 2018 Extended School Year (ESY) Program Staff, attached by reference.
- B-6 Approval of Summer Stipend – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve Jessica McDonagh, Middle School Assistant Principal, (10 month employee) a stipend of \$2,500 for 10 days of work during the summer of 2018.
- B-7 Approval of Summer 2018 CST Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Child Study Team members to work on new referrals during the summer of 2018, attached by reference.
- B-8 Approval of Additional Summer & Substitute Custodians – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval to employ summer and substitute custodians, attached by reference.
- B-9 Approval of Summer Computer Technician – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval of Paige Hann as a summer computer technician effective July 2, 2018 through August 24, 2018, Monday-Friday 9 am to 3 pm, at a rate of \$20.00/hour.
- B-10 Approval of Substitute Secretary – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approval to employ Jennifer VanRokel as a substitute secretary effective May 25, 2018 through June 30, 2018 at a rate of \$12.00/hour.
- B-11 Appointment of 2018-2019 District Anti-Bullying Coordinator and School Anti-Bullying Specialists - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve 2018-2019 District Anti-Bullying Coordinator and School Anti-Bullying Specialists, attached by reference.
- B-12 Authorization to Fill Vacancies- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, authorize the Superintendent, after consultation with the Board President and the Personnel Committee Chairperson, to fill staff vacancies between board of education meetings through September 30, 2018.
- B-13 Approval of Voluntary Transfer - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the voluntary transfer of Kristine Doty from the position of Middle School Technology Education Teacher to the position of Liberty School Basic Skills Teacher, effective August 30, 2018.
- C-1 Approval of District Mentoring Plan for 2018-2019 - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the 2018-2019 District Mentoring Plan.
- C-2 Approval of 2018-2020 District Goals – BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve the 2018-2020 District Goals, attached by reference.

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C-3 Approval of 1st Reading of District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1st reading:

P & R 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P & R 5350	Student Suicide Prevention (M) (Revised)
P 5533	Student Smoking (M) (Revised)
P 5535	Passive Breath Alcohol Sensor Device (Revised)
P & R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (New)

Other Business

Hackettstown Report

Nothing to report at this time.

Independence Township Report

Nothing to report at this time.

Liberty Township Report

Nothing to report at this time.

Public Comment/New Business

There was a continued discussion on the recent shelter-in-place that had been ordered and taken place in the district. Clarification was also provided to the public on the use of security guards in the district as opposed to the position of Shared Director of Security. Other issues regarding school and district security were discussed and commented upon by the public. There were also additional clarification provided on the issue of reserve accounts and some of the new hires in the area of Special Education that were on the agenda. Another topic from the public was addressed by Mr. Geoffrey Cullen, Russling Road, Independence Township who asked directly how Board Members were made aware of tonight's Special/Emergency Meeting. At that point Mr. Cullen was addressed directly by the Board President and told that a text notification for this special/emergency meeting was sent by the Board President to all members of the Board of Education that he had cellular phone numbers. The Board President also stated that this text notification went to all of the members of the Board of Education except Susan Cullen and William Vonder Haar due to not having cellular phone numbers for these members.

Topic of meeting notifications was discussed by the Board and a matter of policy was clarified by the Board Secretary.

Close of Public Comment

Motion for Executive Session

Motion was made by Lori Prymak, seconded by Jamie Cicerelle to enter Executive Session for the purposes of matters of HIB.

Motion carried in a unanimous voice vote.

The Board entered into Executive Session at 8:41 PM.

Motion Re-Open Public Session

Motion was made by Ed O'Melia, seconded by Lori Prymak to re-open the Public Session at 8:45 PM.

Motion carried in a unanimous voice vote.

Motion was made by Ed O'Melia, seconded by Lori Prymak to approve the following.

MOTION to acknowledge receipt of Superintendent's H.I.B. Report: Acknowledge receipt of the Superintendent's H.I.B. Report as presented.

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Motion carried in a unanimous voice vote.

Motion to Adjourn

Motion by Ed O'Melia, seconded by Dawn Frost, to adjourn at 8:45 PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch