

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION MINUTES OF
TUESDAY NOVEMBER 24, 2020**

MISSION STATEMENT

The Great Meadows Regional School District will provide quality educational opportunities that ensure the individual success of all students within a safe and supportive environment and to build lifelong learners who will meet society's challenges into and beyond the 21st century. To that end, it is anticipated that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Flag Salute was led by President Smith.

ROLL CALL:

Present: Alison DeMarco, Daria Hill, Tim Koeller, Giles Stuber, Courtney Wenthien, William VonderHaar, Heather Wulf, and Douglas Smith.

Absent: None

Administration / Other: Mr. Michael Mai, Superintendent, Mr. Eric Burnside, Business Administrator/Board Secretary, Israel Marmolejos- Principal of GMMS, Melissa Hall-Principal of GM Central.

Correspondence /Recognition:

- Ms. Schmidt – (email) Pandemic Response Team
- Ms. Mulholland – (email) Hybrid School

Minutes

Moved by Daria Hill, Seconded by Courtney Wenthien.

Minutes for the meetings of October 27, 2020 (Regular and Executive Session).

Vote: Ayes-8; Nays-0. Abstention-0. Motion Carried.

Superintendent's Report:

Mr. Mai reported on the status on the possibility of being fully remote. Mr. Mai, Principal Mr. Marmolejos, and Principal Ms. Hall all assisted in presenting the student of the month and employee of the month. Ms. Long and the Middle School Band presented a collaboration of the

band performing virtually. An update on the progress of QSAC, Strategic Planning, and the Hybrid Learning schedule was given.

Committee Reports:

Operations – Trustee Stuber gave a comprehensive report updating on the finalization of the paving at Central School, and the punch list for the roofing project at Central School. The committee discussed a Transportation request from a parent that resulted in no action being taken. Mr. Mai proposed the idea of aligning start times. The winning RFP for architect was reviewed. The possibility of having a legal RFP was discussed. There was also an update on how the unit ventilators mix fresh air into the buildings throughout the day.

Human Resources – Trustee Wenthien gave an update on the Part-time Office Aide and the need is increasing to fill this position. The committee also discussed Aides positions, and the need for a part time nurse. It was announced that a telework teacher was cleared by their personal physician to return to work, there are also two teachers designated for Edgenuity. There was a collaborative discussion with the committee and the GMREA. An update was given on the impact on Chapter 44 as open enrollment continued. A stipend was also discussed. Beginning negotiations with the teachers union was also explored.

Education – Trustee Koeller reported that the committee discussed the potential of improving remote instruction and live streaming. The district's plan to blend all three cohorts in the schools which consists of 2 hybrid cohorts and Edgenuity students. Benchmark results were presented. Also, curriculum programs and dates of expirations of licensing, particularly the ELA program were discussed.

Governance – Trustee Wenthien reported that following policies were discussed: Policy 0155 had H.R. & Operations Committees sign off with no changes. Bylaw 1064.6 will replace 0155.1, so 0155.1 will be removed from the Appendix. 2312 Class Size was discussed at length and will be revisited at the December meeting. The review of the Fundraiser Form and Organizational Chart will be on the agenda for December. 8561 was revised to reflect a centralized system. 7510 Use of School Facilities had multiple changes to the forms, liability coverage, costs associated with security, and times available. 1620 Administrative Contracts the committee was looking for feedback. Also, some non-agenda items discussed included: procedures for quarantining.

WCSBA – Trustee Wenthien reported that one of the speakers were Major Fallon about the leadership conference scholarship. Another speaker was Tamisha Smith from NJSBA regarding the past virtual conference. Dr. Lamonte the county superintendent gave a COVID 19 update from the Dept. of Education including guidelines and the current status of the district.

Public Comment on Agenda Items Only – (via email : pcagenda@gmrtd.com)

Ms. Susan Deeney asked why there was a delay in Live Streaming and the Fiber Optic project.

SECTION A – as amended

Moved by Giles Stuber, Seconded by Daria Hill.

Upon the recommendation of the Superintendent, to approve
Section A-Operations items A-1 through A-8; as amended.

Roll Call Vote Summary: Alison DeMarco-aye; Daria Hill-aye; Tim Koeller-aye; Giles Stuber-aye;
William VonderHaar-aye; Courtney Wenthen-aye; Heather Wulf-aye and Douglas Smith- aye.

Motions carried by roll call vote (ayes-8; nays-0; abstentions-0)

A-1 Approval of Check Register – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the bill lists:

November Benefits/PR	(Electronic)	\$ 842,213.50
November Interim (11/01-11/04)	Checks #55789-55795	\$ 64,712.65
November Bill List (11/05-11/30)	Checks# 55796-55884	\$ 894,667.85

ATTACHMENT A-1(a-b-c)

A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the bills as listed:

Check # 2579	Parent Refund – K.G.	\$ 150.00
Check # 2580	Maschio's	\$ 6,208.51

A-3 Approval of Financial Reports – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the Secretary and Treasurer Reports (**BSR/ TSM**) for the month(s) October 2020.

ATTACHMENT A-3(a-b)

A-4 Acceptance of Financial Reports Certification – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of October 31, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2020-2021 fiscal year.

- A-5 Approval of Transfers – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, to approve the transfers as of October 30, 2020 in the amount of \$37,414.08. **ATTACHMENT A-5**

- A-6 Motion to approve aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$1,000.00 per student (or in accordance with State guidelines due to COVID19) that are attending the following private schools during the 2020-2021 school year.**

American Christian School	1
Blair Academy	1
Gill St. Bernard's School	1
Gottesman RTW Academy	1
Immaculate Conception School	1
Pope John XXIII High School	9
Pope John Middle School	5
Rev. George Brown Memorial School	6
Saints Philip & James School	2

Motion to approve aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$1,000.00 per student (or in accordance with State guidelines due to COVID19) that are attending the following charter school during the 2020-2021 school year.

Ridge and Valley Charter School	8
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Motion to approve aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$1,000.00 per student (or in accordance with State guidelines due to COVID19) that are attending the following choice schools during the 2020-2021 school year.

Green Hills School	1
Hackettstown Middle School	1
Lenape Valley Regional	2
Oxford Central School	1

- A-7 Approval of Architectural Services for Boiler Replacement:** the Board of Education, upon the recommendation of the School Business Administrator, accepts the proposal to perform the needed architectural and engineering services:

Central Boiler Replacement	\$39,900.
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WHEREAS, the Board of Education of the Great Meadows Regional School District, County of Warren, in the State of New Jersey (the “Board”), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education

seeks to submit the following project: Central School Boiler Replacement Project to the New Jersey Department of Education, School Development Authority.

WHEREAS, the School District will not seek funding through the New Jersey Department of Education School Development Authority. The district will use “Other Capital” funding that is currently budgeted in the 2020-2021 school year.

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Great Meadows Regional School District, County of Warren, in the State of New Jersey, as follows: Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-56.3 of the New Jersey Administrative Code, the Board approves the preparation of schematic plans and educational specifications by Parette Somjen Architects LLC in connection with the Project and the Board further authorizes and directs Parette Somjen Architects LLC to submit same to the New Jersey Department of Education and to the Warren County Superintendent of Schools for review and approval. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education. Section 3. In accordance with the requirements of Section 6A:26-2.2 of the New Jersey Administrative Code, the Board hereby approves the Project applications and authorizes Parette Somjen Architects LLC to submit such applications to the New Jersey Department of Education seeking approval. Section 4. With respect to the Project, the Board hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allow submission of same to the New Jersey Department of Education. Section 5. This resolution shall be effective immediately upon Board approval.

ATTACHMENT A-7

- A-8 Approval of Revised Check Register - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the Revised Check Register, voiding check # 55815, First Student Inc., \$57,190.71.

SECTION B – as amended

Moved by Daria Hill, Seconded by Giles Stuber.

Upon the recommendation of the Superintendent, to approve
Section B- Human Resources items B-1 through B-2;

Roll Call Vote Summary: Alison DeMarco-aye; Daria Hill-aye (Abstain B-2); Tim Koeller-aye; Giles Stuber-aye (Abstain B-2); William VonderHaar-aye; Courtney Wenthen-aye; Heather Wulf-aye and Douglas Smith- aye.

Motions carried by roll call vote (ayes-6; nays-0; abstentions-2; (B-2, Hill, Stuber)

B-1 Approval of Stipend – BE IT RESOLVED: That the Board of Education, upon the recommendation of the School Business Administrator and the Superintendent, approve the following stipend for performing dual duties in August (Secretary to Principal and Superintendent) Kathy Ascolese in the amount of \$900.

B-2 Approval of Medical Leave of Absence – BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the medical leave of absence for the 2020-2021 school year.

ATTACHMENT B-2

SECTION C

Motion moved by Daria Hill, seconded by Giles Stuber.

Upon the recommendation of the Superintendent, to approve
Section C –Education/Governance items C-1 through C-25 as presented

Roll Call Vote Summary: Alison DeMarco-aye; Daria Hill-aye (Abstain to C-7); Tim Koeller-aye; Giles Stuber-aye(abstain to C-7); William VonderHaar-aye; Courtney Wenthen-aye; Heather Wulf-aye and Douglas Smith- aye.

Motions carried by roll call vote C-1 to C-25 (ayes-6; nays-0; abstentions-2),
C-7 P1620 (abstentions-2(Hill, Stuber).

C-1 Approval of HIB Report - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the October and November HIB Reports for the 2020-2021 school year.

ATTACHMENT C-1

C-2 Approval of Bus Evacuation and Emergency Drill Report - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the Bus Evacuation and Emergency Drill Report for September and October 2020.

ATTACHMENT C-2

C-3 Approval of the School Safety and Security Statement of Assurance - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the School Safety and Security Statement of Assurance for the 2020-2021 school year.

ATTACHMENT C-3

- C-4 Approval of the NJQSAC District Performance Report - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the New Jersey Single Accountability Continuum (NJQSAC) District Performance Review for the 2020-2021 school year. **ATTACHMENT C-4**
- C-5 Approval of 1st Reading of District Bylaw - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Bylaw in a 1st reading. **ATTACHMENT C-5**
Bylaw 0155 Board Committees (Revised)
- C-6 Approval of 1st Reading of District Bylaw - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Bylaw in a 1st reading. **ATTACHMENT C-6**
Bylaw 0164.6 Remote Public Board Meetings During a Declared Emergency (M) (New)
- C-7 Approval of 1st Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 1st reading. **ATTACHMENT C-7**
Policy 1620 Administrative Employment Contracts (M) (Revised)
- C-8 Approval of 1st Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 1st reading. **ATTACHMENT C-8**
Policy 2431 Athletic Competition (M) (Revised)
- C-9 Approval of 1st Reading of District Regulation - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Regulation in a 1st reading. **ATTACHMENT C-9**
Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- C-10 Approval of 1st Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 1st reading. **ATTACHMENT C-10**
Policy 7510 Use of School Facilities (M) (Revised)
- C-11 Approval of 1st Reading of District Regulation - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Regulation in a 1st reading. **ATTACHMENT C-11**
Regulation 7510 Use of School Facilities (M) (Revised)
- C-12 Approval of 1st Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 1st reading. **ATTACHMENT C-12**

**Policy 8561 Procurement Procedures for School Nutrition Programs (M)
(Revised)**

- C-13 Approval of 2nd Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 1648 Restart and Recovery Plan (M) (Revised)

- C-14 Approval of 2nd Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 1648.02 Remote Learning Options for Families (M) (New)

- C-15 Approval of 2nd Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

**Policy 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M)
(New)**

- C-16 Approval of 2nd Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 2464 Gifted and Talented Students (M) (Revised)

- C-17 Approval of 2nd Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 5330.05 Seizure Action Plan (M) (New)

- C-18 Approval of 2nd Reading of District Regulation - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Regulation in a 2nd reading and adoption.

Regulation 5330.05 Seizure Action Plan (M) (New)

- C-19 Approval of 2nd Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 6440 Cooperative Purchasing (M) (Revised)

- C-20 Approval of 2nd Reading of District Policy - BE IT RESOLVED:** That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)

C-21 Approval of 2nd Reading of District Regulation - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the following District Regulation in a 2nd reading and adoption.

Regulation 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)

C-22 Approval of 2nd Reading of District Policy - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 7440 School District Security (M) (Revised)

C-23 Approval of 2nd Reading of District Regulation - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the following District Regulation in a 2nd reading and adoption.

Regulation 7440 School District Security (M) (Revised)

C-24 Approval of 2nd Reading of District Policy - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 7450 Property Inventory (M) (Revised)

C-25 Approval of 2nd Reading of District Policy - BE IT RESOLVED: That the Board of Education, upon the recommendation of the Superintendent, approved the following District Policy in a 2nd reading and adoption.

Policy 8420 Emergency and Crisis Situations (M) (Revised)

Other / New Business

- President Smith announced Trustee Cullen's resignation was effective immediately. Motion carried by unanimous voice vote.

Vote to open school up five days a week for half a day each; Motion moved by Alison Demarco, seconded by Doug Smith.

Roll Call Vote Summary: Alison DeMarco-aye; Daria Hill-abstain; Tim Koeller-aye; Giles Stuber-no; William VonderHaar-no; Courtney Wenthen-no; Heather Wulf-no and Douglas Smith- aye.

Motion failed by roll call vote (ayes-3; nays-4; abstentions-1)

Community Reports

- Hackettstown Report – Representative Trustee Wenthen reported that the High School will not participate in sports until November 12th. Chorus will start after the NJEA convention with masks. The holiday concert will be held virtually this year. The district is still waiting

on guidance from the county on virtual instruction for snow/emergency days. The buildings are all in good standing with new roofs for the first time in thirty years.

- Independence Report: None at this time.
- Liberty Report –Representative Trustee Wulf had no report at this time.

Public Comment (via email : pc@gmrtd.com)

Ms. Janet Torres questioned the administration on an explanation regarding how the Middle School schedule was created and why there are so many breaks.

Ms. Tara Speer requested clarification on the Live Stream timeframe until implementation.

Adjournment

Motion moved by William VonderHaar, seconded by Courtney Wenthien; To adjourn the meeting at 7:55 pm. Motion carried by unanimous voice vote.

Respectfully Submitted,

Eric Burnside
SBA/Board Secretary