

## **GREAT MEADOWS REGIONAL BOARD OF EDUCATION**

### **MINUTES OF TUESDAY, April 25, 2017**

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, April 25, 2017 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:02 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

#### **ROLL CALL:**

Present: Jamie Cicerelle, Susan Cullen, Dawn Frost, Joe Mailloux, Lori Prymak, Dave Schmitz, William Vonder Haar and Ed O'Melia.

Absent: Agatha Wilke.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Nadia Inskeep and Kathy Gesurmaria Shared Director of Special Services were also present. There was also 30 member of the public in attendance.

#### **Minutes**

Motion by Ed O'Melia, seconded by Joe Mailloux to approve the minutes from March 13<sup>th</sup> (Special Meeting) and March 28, 2017 (Regular & Executive Session)

Motion carried in a voice vote with Jamie Cicerelle abstaining on the Executive Session of March 28<sup>th</sup>, Susan Cullen abstaining on the minutes from March 13<sup>th</sup> and March 28<sup>th</sup>, Lori Prymak abstaining on the minutes of March 28<sup>th</sup> and Dave Schmitz abstaining on the minutes of March 28<sup>th</sup>.

#### **Superintendent's Report**

The Superintendent provided the Board and public with an update on various topics:

- Student of the Month awards for the month of April would be postponed until the May Meeting. The recipients were notified of this change.
- An update was provided on the addenda for tonight's meeting in the "C" section and the need to approve this as it relates to upcoming QSAC Review.
- At this time the 2017-18 Budget was presented by the School Business Administrator, Timothy Havlusch. A comprehensive overview of the budget planned for 2017-2018 was made to all in attendance with a lengthy question answer period after the presentation. It was also announced that the presentation given

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tonight would also appear on the district's website beginning tomorrow. At the conclusion of the Q& A session the Board agreed to take a short break before the next presentation.

- At 8:20 PM The Superintendent then gave a presentation on proposals for fully optimizing facilities and facility space within the district. At the conclusion of the presentation it was announced that a survey would be available on line for stakeholders to express an opinion as a way to provide the Board of Education with some feedback to help define the options available to the Board in dealing with the facility issues present in Great Meadows. The Q & A after the presentation provided some clarifications as to the impact of the options presented. It was also announced that a bulk mailing would be going out to all residents in the regional district to inform them of the on line survey since there are residents that do not receive Honeywell Alerts. At the conclusion of the facilities presentation another short break was offered by the Board before moving on to the remainder of the agenda.

#### **Public Comment - Agenda Items Only**

Nothing at this time.

#### **Close of Public Comment**

#### **SECTION A**

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dawn Frost, to approve the following **OPERATION** items A-1 through A10.

There was some clarification provided on item A-10 and how it is a minimum schedule for the reconciliation of credits accrued as part of the send/receive relationship for HS tuition.

Motion carried in a roll call vote with Susan Cullen voting nay on item A-9 and William Vonder Haar voting nay on item A-9 & A-10.

- A-1 Approval of Check Register - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from March 27, 2017 through April 19, 2017 in the amount of \$1,164,927.25 (Check #'s 50952-51040) **ATTACHMENT A-1**

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- A-2 Approval of Check Register (Cafeteria Account) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from March 1, 2017 through March 31, 2017 in the amount of \$20,219.33 (Check # 22515) **ATTACHMENT A2.**
- A-3 Approval of Financial Reports - Nothing at this time**
- A-4 Acceptance of Financial Reports Certification - Nothing at this time**
- A-5 Approval of Transfers - Nothing At this time**
- A-6 Approval of Facility Use Report - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 5/1/2017 through 6/30/2017 subsequent to appropriate building level approval as needed. **ATTACHMENT A-9**
- A-7 Approval of Tuition Contract Agreement, Hunterdon County ESC -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approves the Special Education Tuition Contract Agreement with Hunterdon County ESC in the amount of \$11,857.50 from April 3, 2017 through June 30, 2017 . ***(This student is the responsibility of the DFC Division of Families and Children and as such they will reimburse the Great Meadows School District for any and all costs incurred during this contract)***
- A-8 Approval of Joint Resolution for Participation of Transportation Services with Sussex County Regional Transportation Cooperative (2017-18) -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the Joint Resolution for Participation of Transportation Services with Sussex County Regional Transportation Cooperative for Transportation Services for the 2017-18 School Year.
- A-9 Approval to adopt 2017-2018 Budget - BE IT RESOLVED:** that the proposed 2017-18 Great Meadows Regional Board of Education Budget in the amount stated in this resolution reflects an increase in total local school district taxation below the statutorily mandated cap of two percent (2%), and does not utilize a statutorily allowed adjustment for increase in health care costs in the amount of \$70,994 and does not allow use of

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banked tax levy cap as none exists, resulting is a total General Fund local tax levy of \$13,910,278; and

**WHEREAS**, According to the State of New Jersey Department of Education's budget adequacy calculation, the school district has proposed programs and services in addition to the core curriculum content standards adopted by the State Board of Education; now therefore be it

**RESOLVED**, That the Great Meadows Regional Board of Education hereby adopts the Annual Budget for the 2017-2018 school year in the total amount of \$21,078,580; and be it further

**RESOLVED**, that there should be raised for the General Fund \$13,910,278 for the ensuing School Year (2017-2018) with Budgetary Appropriations and Revenues to be as follows:

	<b>Appropriations</b>		<b>Revenue</b>	
	<i>Budget</i>		<i>Local Tax Levy</i>	<i>Other Sources</i>
General Fund	20,133,352		13,910,278	
Local Sources				50,600
State Aide				5,983,074
Health Care Adjustment				
Banked Cap				
District Sources				190,000
Fund 20	249,640			
Grants & Entitlements				249,640
Fund 40 - Debt Service	695,588		517,876	177,712
Sub Total	21,078,580		14,428,154	6,650,426
<b>Total</b>	<b>21,078,580</b>		<b>21,078,580</b>	

**BE IT FURTHER RESOLVED**, That the Great Meadows Regional Board of Education hereby approves the adoption of the 2017-2018 school district budget as set forth herein and approved by the New Jersey State Department of Education to be in effect beginning July 1, 2017 through June 30, 2018.

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**A-10 Acknowledgement of non-binding Send Receive Tuition**

**Reconciliation Status- BE IT RESOLVED:** that the Board of Education upon the recommendation of the Superintendent, School Business Administrator(s) of Great Public School District (GMRSD) and Hackettstown Public School District, Operations Committee of GMRSD and the Finance and Facilities Committee of the Hackettstown Public School District, acknowledge the status of the non-binding send/receive tuition reconciliation as of July 1, 2017as presented below:

<b>Reconciliation</b>	As of July 1	As of July 1	As of July 1	As of July 1	As of July 1
<b>Year Ending</b>	17-18	18-19	19-20	20-21	21-22
6/30/2015	\$ (202,332)	\$ (281,477)			
6/30/2016		\$ (18,526)	\$ (300,000)	\$ (283,940)	
*6/30/2017					\$ (206,176)
	\$ (202,332)	\$ (502,335)	\$ (802,335)	\$ (1,086,275)	\$ (1,292,451)
(*) Unaudited					

**SECTION B**

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dave Schmitz, to approve the following **HUMAN RESOURCES** items B-1 through B-4.

Motion carried in a roll call vote with Jamie Cicerelle abstaining on item B-8, Susan Cullen voting nay on items B-1 & B-5 and William Vonder Haar voting nay to items B-1, B-5 & B-7

**B-1 Appointment of 2017-2018 District Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, appointment of district staff for the 2017-2018 school year, attached by reference.

**B-2 Approval of New Staff - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2017-2018 school year, attached by reference.

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- B-3 Acceptance of Retirement - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, accept the retirement upon the completion of the 2016-2017 school year attached by reference.
- B-4 Approval of Leave of Absence - BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve leave of absence for the 2016-2017 school year, attached by reference.
- B-5 Approval of Revised Staff Maternity Leave of Absence - BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approval of revised staff maternity leave of absence for the 2016-2017 school year, attached by reference.
- B-6 Approval of Student Teacher - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Student Teacher for the 2017-2018 school year, attached by reference.
- B-7 Approval of Adult Bus Monitor and Substitute Bus Monitor - BE IT RESOLOVED** that the Board of Education, upon the recommendation of the Superintendent, approve Maria Levinstein as the substitute bus monitor at a rate of \$38.00/hour during the 2016-2017 school year.
- B-8 Motion to Approve the Following Resolution**

**WHEREAS**, N.J.S.A. 18A:28-9 provides that a board of education may "reduce the number of teaching staff members employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause;"

**WHEREAS**, for reasons of economy and as a result of District restructuring, the Board finds it advisable to eliminate the following position for the 2017-2018 school year through a reduction in force;

**IT IS HEREBY RESOLVED** by the Great Meadows Board of Education as follows:

1. That upon recommendation of the Superintendent the

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following positions have been eliminated as a result of a reduction in force:

- a. (.5) Gifted and Talented Teacher;
2. That the affected employee will promptly receive appropriate notification of their employment status; and
3. That the Superintendent is authorized to provide the necessary notification to the affected employee.

**SECTION C**

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Jamie Cicerelle, to approve the following **EDUCATIONAL/GOVERNANCE** items and Addenda items C-1 through C-8 as amended.

There was a questions as to the written notification listed in one of the policies phone number contained in one of the policies and a request for clarification on item C-3.

Motion carried in a roll call vote with Susan Cullen voting nay to items C-4 and William Vonder Haar voting nay to item C-5.

**COMMITTEE:** Motion to approve the following items recommended by the Superintendent:

**C-1 Approval of 2016-2017 Field Trips - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2016-2017 school year, attached by reference.

**C-2 Approval of Workshop Attendance - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2016-2017 school year, attached by reference.

**C-3 Approval of Revised 2016-2017 School Calendar - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the revised 2016-2017 school calendar to include June 19 and 20, 2017 as "closed" school days giving back 2 inclement weather days.

**C-4 Approval of 2<sup>nd</sup> Reading of District Policies and Regulations - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 2<sup>nd</sup> reading, attached

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by reference:

Policy 0000.01 Introduction (M) (Revised)  
Policy 0000.02 Introduction (M) (Revised)  
Reg. 0000.03 Introduction (M) (Revised)  
Policy 2415.06 Unsafe School Choice Option (M) (Revised)  
Reg. 2460 Special Education (M) (Revised)  
Reg. 2460.16 Special Education – Instructional Material to Blind  
or Print-Disabled Students (New) (No Revision Required/Readopt)  
Policy 2464 Gifted and Talented Students (M) (Revised)  
Policy 2622 Student Assessment (M) (Revised)  
P & R 3160 Physical Examination (M) (Revised)  
P & R 4160 Physical Examination (M) (Revised)  
P & R 5116 Education of Homeless Children (Revised)  
Policy 7446 School Security Program (New)  
Policy 8350 Records Retention (New)

**C-5 Approval of REVISED NJDOE Special Education Model Policies and Procedures –BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, adopt the Revised NJDOE Office of Special Education's, Special Education Model Policies and Procedures.as attached by reference.

**C-6 Approval of Adoption of the Danielson 2007 Teacher Evaluation Model – BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Chief School Administrator, adopt the Danielson 2007 Teacher Evaluation Model for the 2016-2017 and 2017-2018 school years, at no cost to the District.

**C-7 Adoption of Principal Evaluation Model – BE IT RESOLVED:** that the Board of Education, in accordance with the Teacher Effectiveness and Accountability for Children of New Jersey Act, and upon recommendation of the Superintendent, hereby adopts the Kim Marshall School Leadership Evaluation Model instrument as approved by the New Jersey Department of Education and without any modifications as the instrument for the evaluation of principals for the 2016-2017 and 2017-2018 school years, at no cost to the District.

**C-8 Adoption of HIB Report – BE IT RESOLVED:** that the Board of Education acknowledges receipt of the Superintendent's H.I.B. Report as presented.

**Other Business**

It was discussed and approved at this time to move the regularly scheduled June meeting from June 27 to June 13. Also the July meeting



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would need to be moved from July 25 to July 18<sup>th</sup>. The Board Secretary would make all of the proper notifications.

**Hackettstown Report**

Special Meeting tomorrow evening.

**Independence Township Report**

Nothing to report at this time.

**Liberty Township Report**

Nothing to report at this time.

**Public Comment/New Business**

Councilperson Feula thanked the Board on behalf of the Mayor of Independence for their diligence in going back to take another look at the numbers involved in the budget and not going to the full 2% cap on the tax levy.

Additional clarification was provided to the public as to the possibility of increasing representation of Great Meadows on the Hackettstown Board. The public was informed that the only way that the ratio of representation would change would be through regionalization.

**Close of Public Comment/New Business**

**Motion for Executive Session**

No need for Executive Session at this time.

**Motion to Adjourn**

Motion by Ed O'Melia, seconded by Dawn Frost, to adjourn at 10:12PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch