

GREAT MEADOWS REGIONAL BOARD OF EDUCATION

MINUTES OF TUESDAY, January 24, 2017

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, January 24, 2017 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:01 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Dawn Frost, Dave Schmitz, William Vonder Haar, Agatha Wilke and Ed O'Melia.

Absent: Joe Mailloux, Lori Prymak.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Nadia Inskeep and Kathy Gesurmaria Shared Director of Special Services were also present. There was also 17 member of the public in attendance.

Minutes

Motion by Ed O'Melia, seconded by Dave Schmitz to approve the minutes from December 20, 2016, (Regular & Executive Session) and January 3, 2017. (Reorganization)

Motion carried in a unanimous voice vote.

Superintendent's Report

The Superintendent provided the Board and public with an update on various topics:

- Student of the Month awards were made for the months of January by the Principals of Central (Mr. Mai), Liberty (Mrs. Macones) and Great Meadows Middle (Mr. Marmelejos). Pictures of these presentations would be posted on the district website.
- An update was also provided on the County-wide security initiative being offered by the County Prosecutor's Office.
- An update was provided on the status of the Shared Director of Building & Grounds and his appointment by the Hackettstown BOE at their meeting on 3/15. A Shared Services Committee meeting is scheduled for that day prior to the BOE meeting.
- Mr. Marmolejos, the Middle School Principal gave the Board an update on the HIB report card for the year.

GREAT MEADOWS REGIONAL BOARD OF EDUCATION MINUTES OF TUESDAY, January 24, 2017

Committee Reports

The HR committee gave a brief update on the Security Office job description that was up for consideration by the Board. There was also a discussion on some security matter as they relate to the district.

The Operations committee gave an update on the presentation of the audit that was made by the auditing firm and presented to the committee. The committee also presented a finding in the audit and the Corrective Action Plan (CAP) that would be put in place by the Business Office to address this matter. Facility usage was also a matter of discussion for the committee.

The Governance Committee reported that they met earlier in the evening prior to the Board Meeting.

Minutes for all committee would be forth coming if not already distributed.

Public Comment - Agenda Items Only

None at this time.

Close of Public Comment

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Jamie Cicerelle, to approve the following **OPERATION** items A-1 through A-12 as amended.

There were comments made about Item A-5 and it's relation to a trend analysis as affirmed in the annual Q.S.A.C. evaluation. There was also a discussion on the administrative per pupil calculation and it's affects in light of a declining enrollment.

Motion carried in a unanimous roll call vote with William Vonder Haar voting nay on items A-5 & A-5a and William Vonder Haar abstaining on items A-7 & A-8.

A-1 Approval of Check Register - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from December 21, 2016 through January 20, 2017 in the amount of \$2,478,703.32 (Check #'s 50614-50757) **ATTACHMENT A-1**

A-2 Approval of Check Register (Cafeteria Account) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from December 1,

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, January 24, 2017**

2016 through December 31, 2016 in the amount of \$17,963.02 (Check # 22512) **ATTACHMENT A2.**

A-3 Approval of Financial Reports -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports (**BSR & TSM**) for the month(s) ending October 31, 2016 & November 30, 2016 & December 31, 2016. **ATTACHMENT(s) A-3**

A-4 Acceptance of Financial Reports Certification - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of October 31, 2016 and as of November 30, 2016 and as of December 31, 2016, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2016-2017 school years. **ATTACHMENT A-3**

A-5 Approval of Transfers -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers for October 2016 in the amount of \$183,846.53 and November 2016 in the amount of \$70,024.83 and December 31, 2016 **ATTACHMENT A-5**

A-5a Approval of Transfers -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers as presented as of January 31, 2017 **ATTACHMENT A-5a**

A-6 Approval of SEMI Waiver Submittal - BE IT RESOLVED: that **Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 school year, and

Whereas, the Great Meadows Regional Board of Education desires to apply for this waiver due to the fact that there would be fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Great Meadows Regional Board of Education hereby authorizes the chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 as part of the budget preparation process for the 2017-2018 school year.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, January 24, 2017**

A-7 Approval of Acceptance of CAFR as of 6/30/2015 - BE IT RESOLVED: that the Board of Education upon the recommendation of the School Business Administrator accept the Great Meadows Regional Board of Education Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2016 as prepared by William M. Colantano, Jr. Public School Accountant No CS 0128.

A-8 Approval of Corrective Action Plan (CAP) - BE IT RESOLVED: that the Board of Education upon the recommendation of the School Business Administrator approves the Corrective Action Plan based on the CAFR as of June 30, 2016. The CAP will be forwarded to the ECSBA for Warren County, Neil Cramer.

A-9 Approval of Aid in Lieu - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached aid-in-lieu of transportation payments to parent/guardian of Great Meadows Regional School District students in the amount of \$884.00 per student that are attending the following private schools during the 2016-2017 school year.

Gill St. Benard's

1

A-10 Approval of Fund Raiser(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following fundraising events at GMMS as attached: **ATTACHMENT A-10**

A-11 Approval NCLB Carryover amounts and amendments - BE IT RESOLVED: that the Board of Education upon the recommendation of the School Business Administrator approve the following amendment(s) to the 2017 NCLB Grant Submittal based on approved 2016 carryover funds that have been certified.

NCLB Title	Carryover from FY 16	New Total	Budgetary Code
Title I	\$1,070.00	\$17,559.00	100-600 Instructional Supplies
Title II	\$759.00	\$3,609.00	100-100 Instructional Services (No Benefits)

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, January 24, 2017**

A-12 Approval of Fund Raiser(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following fundraising events at GMMS as attached: **ATTACHMENT A-12**

SECTION B

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Susan Cullen, to approve the following **HUMAN RESOURCES** items B-1 through B-7.

Motion carried in a unanimous roll call vote with Susan Cullen voting nay to item B-4.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

B-1 Approval of New Staff - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2016-2017 school year, attached by reference.

B-2 Approval of Co-Curricular Appointments - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve co-curricular appointments for the 2016-2017 school year, attached by reference

B-3 Approval of Home Instructor- BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve Tyler Matthijssen as home instructor for an 8th grade student effective 1/16/17-TBD for up to 50 hours for the 2016-2017 school year at a rate of \$38/hour.

B-4 Approval of Job Description for School Security Officer - BE IT RESOLVED: that the Board of Education, upon recommendation of the Superintendent, approve the job description for School Security Officer for the 2016-2017 school year, attached by reference.

B-5 Approval of Job Description for Computer and Network Technician - BE IT RESOLVED: that the Board of Education, upon recommendation of the Superintendent, approve the job description for Computer and Network Technician for the 2016-2017 school year, attached by reference.

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, January 24, 2017**

B-6 Approval of Substitute(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve substitutes for the 2016-2017 school year, attached by reference.

B-7 Approval of Mentors / Mentees - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve mentors/mentees for the 2016-2017 school year, attached by reference.

SECTION C

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dave Schmitz, to approve the following **EDUCATIONAL/GOVERNANCE** items and Addenda items C-1 through C-3.

Motion carried in a unanimous roll call vote.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

C-1 Approval of Workshop Attendance - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2016-2017 school year, attached by reference.

C-2 Approval of 2016-2017 Field Trips - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2016-2017 school year, attached by reference.

C-3 Approval of New Curriculum - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent and the Education Committee, approve new curriculum for the 2016-2017 school year, attached by reference.

Other Business

Mr. Mango reported that a presentation on the Alternative HS Program for Hackettstown would be made on 3/8/17 in the Hackettstown HS Cafeteria. Also a presentation would be upcoming on a possible referendum in Hackettstown to deal with matters of personnel and programs within the district. Mr. Mango also reported on a 2nd meeting planned for the special education consortium in the county.

GREAT MEADOWS REGIONAL BOARD OF EDUCATION

MINUTES OF TUESDAY, January 24, 2017

Susan Cullen accepted the position of NJSBA representative on behalf of Great Meadows as well as Legislative Delegate and Warren County Delegate.

Ed O'Melia appointed himself as the representative from Great Meadows to the Hackettstown BOE as a sending district representative.

At this point Ed O'Melia put forth a motion and seconded by Susan Cullen creating for the remainder of the 2017, an ad-hoc committee for the purposes of representing Great Meadows on topics relating to Shared Services with Hackettstown and/or Allamuchy. The Members of this ad-hoc committee would be Ed O'Melia, Joe Mailloux, Lori Prymak and Dave Schmitz.

The Motion to approve the committee was approved with a unanimous voice vote.

Hackettstown Report

The next meeting of the Shared Services Committee was acknowledged. The Alternative HS presentation and upcoming budget meetings were also mentioned.

Independence Township Report

An update was given on the proposed land use by the DEP and its potential impact. Also Mr. Pennington was introduced as the new Council liaison to the BOE. There was continued discussion of the land use by DEP and the impact on aquatic and insect life.

Liberty Township Report

Nothing to report at this time.

Public Comment/New Business

A question was asked about the focus of the Shared Services Committee and clarification was provided that the committee, in those areas where sharing a service for the benefit of the district could be involved, represent the interests of the Great Meadows BOW but would still require full board approval for any potential action in the area of shared service.

Also clarification was provided as to just what it means when an employee utilizes a health benefit "waiver".

**GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, January 24, 2017**

Additionally it was mentioned that the Hackettstown Robotics Team was in "build season" and would be having a fundraising breakfast on 2/4/17 to help defray costs for the upcoming season.

Close of Public Comment/New Business

Motion for Executive Session

Motion was made by Ed O'Melia, seconded by Jamie Cicerelle to enter Executive Session for the purposes of H.I.B. & Personnel Matters.

Motion carried in a unanimous voice vote.

The Board entered into Executive Session at 8:26 PM.

Motion Re-Open Public Session

Motion was made by Ed O'Melia, seconded by Susan Cullen to re-open the Public Session at 8:51 PM.

Motion carried in a unanimous voice vote.

Motion to acknowledge receipt of Superintendent's H.I.B. Report:

Motion was made by Ed O'Melia, seconded by Agatha Wilke to acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

Motion to Adjourn

Motion by Ed O'Melia, seconded by Dave Schmitz, to adjourn at 8:53PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch