

GREAT MEADOWS REGIONAL BOARD OF EDUCATION
MINUTES OF TUESDAY, February 28, 2017

The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, February 28, 2017 at the Great Meadows Middle School, Independence Township. The meeting was called to order at 7:01 PM by Ed O'Melia, President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute.

ROLL CALL:

Present: Jamie Cicerelle, Susan Cullen, Dawn Frost, Joe Mailloux, Lori Prymak, Dave Schmitz, William Vonder Haar, Agatha Wilke and Ed O'Melia.

Absent: None.

David C. Mango, Superintendent, Timothy Havlusch School Business Administrator/Board Secretary, Nadia Inskeep and Kathy Gesurmaria Shared Director of Special Services were also present. There was also 30 member of the public in attendance.

Minutes

Motion by Ed O'Melia, seconded by Agatha Wilke to approve the minutes from January 24, 2017, (Regular & Executive Session)

Motion carried in a unanimous voice vote.

Committee Reports

The Governance committee clarified that the Policies on the agenda for this evening were for only first reading and would be reviewed in greater detail at the next committee meeting.

The Operations committee gave an update on the status of the budget and the recent meeting between the Mayors of the two Townships and Mr. Mango and Mr. Havlusch regarding the upcoming demographic study and their participation. Overall it was considered a very productive meeting with all sides providing their point of view on budgetary matters.

The Education committee reported that tours of the new HS in Phillipsburg as relayed by WCSBA. A suggestion was made about getting an early start on the CSA evaluations.

Minutes for all committees would be forth coming if not already distributed.

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Superintendent's Report

The Superintendent provided the Board and public with an update on various topics:

- A tentative plan for unused Emergency Days that are built into the school calendar was provided.
- A special meeting of the Hackettstown BOE would take place next week specifically to deal with the topic of facilities and the plan to solicit community input for direction and support of proposed options.
- Student of the Month awards were made for the months of February by the Principals of Central (Mr. Mai), Liberty (Mrs. Macones) and Great Meadows Middle (Mr. Marmelejos). Pictures of these presentations would be posted on the district website.
- School Nurses from the district made a brief presentation to the Board on a plan to fundraise with an eye towards helping those in need during the summer months when school is out and the option for meals may become limited for those receiving F&R benefits.
- Nadia Inskeep and Kathy Gesumaria made a presentation on the Twilight Program that Hackettstown is investigating as a way to meet the needs of a segment of the HS population that may not be best served in the traditional classroom environment.

Public Comment - Agenda Items Only

There was a question from the public as to the Twilight program and if there was a difference between this and a GED. It was explained that completion of the twilight program would result in a HS diploma and not a GED.

Close of Public Comment

SECTION A

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Agatha Wilke, to approve the following **OPERATION** items A-1 through A-10.

There were question about the contract with Delta T and the services that they would be providing and there was a question on the check register about funds being returned back to the General Account from the ESIP Lease Purchase.

Motion carried in a unanimous roll call vote with William Vonder

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Haar voting nay on item A-5.

- A-1 Approval of Check Register - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from January 26, 2017 through February 23, 2017 in the amount of \$2,146,222.11 (Check #'s 50758-50862) **ATTACHMENT A-1**
- A-2 Approval of Check Register (Cafeteria Account) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, approve the bill list from January 1, 2017, January 31, 2017 in the amount of \$21,176.27 (Check # 22513) **ATTACHMENT A2.**
- A-3 Approval of Financial Reports -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the Secretary and Treasurer Reports (**BSR & TSM**) for the month January 31, 2017. **ATTACHMENT(s) A-3**
- A-4 Acceptance of Financial Reports Certification - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of January 31, 2017, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2016-2017 school years. **ATTACHMENT A-3**
- A-5 Approval of Transfers -- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the School Business Administrator approve the transfers as of January 31, 2017 in the amount of 68,403.00 **ATTACHMENT A-5**
- A-6 Approval of CST Consultant Services - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve additional Child Study Team Consultant Services for 2016-2017 school year, with Delta-T Group . **ATTACHMENT A-6**
- A-7 Approval of Lead Testing Services - BE IT RESOLVED:** that the Board of Education, upon recommendation of the School Business Administrator, approve Westchester Environmental, Inc. at a cost not to exceed \$7,520.00 to provide the lead testing, sampling and analysis for the district. **ATTACHMENT A-7**

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A-8 Approval of Fund Raiser(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve in accordance with Policy #5830 the following fundraising events in the Great Meadows School District as attached: **ATTACHMENT A-8**

A-9 Approval of Facility Use Report - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the attached anticipated facility use report for the period 3/1/2017 through 4/30/2017 subsequent to appropriate building level approval as needed. **ATTACHMENT A-9**

A-10 Approval of Memorandum of Understanding - BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the Memorandum of Understanding between the Warren County Prosecutor's Office and the Public School Districts located within Warren County. **ATTACHMENT A-10**

SECTION B

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Lori Prymak, to approve the following **HUMAN RESOURCES** items B-1 through B-11.

Motion carried in a unanimous roll call vote with William Vonder Haar nay to item B-5.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

B-1 Acceptance of Retirement - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, accept the retirement upon the completion of the 2016-2017 school year attached by reference.

B-2 Acceptance of Resignation(s) - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, accept the resignations for the 2016-2017 school year attached by reference.

B-3 Approval of New Staff - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the new staff for the 2016-2017 school year, attached by reference.

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- B-4 Approval of Leave of Absence - BE IT RESOLVED:** that the Board of Education, upon recommendation of the Superintendent, approve leave of absence for the 2016-2017 school year, attached by reference
- B-5 Approval of Revised Maternity Leave - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve to extend the unpaid maternity leave for Deanna Wolfe through the 2017-2018 school year with a return date of September 1, 2018.
- B-6 Approval of Revised Staff Salary - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the revised staff salary of Christine Allen, Middle School Teacher, from BA Step 2 (\$53,290) to BA Step 3 (\$53,435) for the 2016-2017 school year.
- B-7 Approval of Revision to Write Curriculum - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve revised staff to write curriculum for the 2016-2017 school year, attached by reference.
- B-8 Approval of After School Club Appointments - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve after school club appointments for the 2016-2017 school year, attached by reference
- B-9 Approval of District Aide Training Hours/Pay - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve Lynne Cambria and Kristen Perkalis for Handle With Care Training on January 16, 2017 for 2 hours (pending submission of timesheets) at \$12.50/hour for a total of \$25.00 each.
- B-10 Approval of Revised Hours for Home Instructor- BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve the revision of hours for Tyler Matthijssen as home instructor for an 8th grade student effective 1/16/17- to not exceed 10 hours/week for the 2016-2017 school year at a rate of \$38/hour.
- B-11 Approval of Substitute(s) - BE IT RESOLVED:** that the Board of Education, upon the recommendation of the Superintendent, approve substitutes for the 2016-2017 school year, attached by reference.

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SECTION C

Upon recommendation of the Superintendent, motion by Ed O'Melia second by Dave Schmitz, to approve the following **EDUCATIONAL/GOVERNANCE** items and Addenda items C-1 through C-5 as amended.

There was a question as to the phone number contained in one of the policies and a request for clarification on item C-3.

Motion carried in a unanimous roll call vote.

COMMITTEE: Motion to approve the following items recommended by the Superintendent:

C-1 Approval of Workshop Attendance - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve workshop attendance for the 2016-2017 school year, attached by reference.

C-2 Approval of 2016-2017 Field Trips - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve field trips for the 2016-2017 school year, attached by reference.

C-3 Approval of New Curriculum - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent and the Education Committee, approve new curriculum for the 2016-2017 school year, attached by reference.

C-4 Approval of the 2017-2018 District Calendar - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the 2017-2018 District Calendar, attached by reference.

C-5 Approval of 1st Reading of District Policies and Regulations - BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 1st reading, attached by reference:

P & R 1510 Americans with Disabilities Act (M) (Revised)
P 2415.30 Title I - Educational Stability for Children in Foster Care (M) (New)
P & R 2418 Section 504 of the Rehabilitation Act of 1973 - Students (M) (New)
P & R 5116 Education of Homeless Children (Revised)

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P & R 8330 Student Records (M) (Revised)
Policy 2361 Acceptable Use of Computer Network/Computers and Resources
Policy 2460 Special Education (Revised)

**Reg. 2460.1 Special Education - Location, Identification and Referral
(Revised)**

**Reg. 2460.8 Special Education - Free and Appropriate Public Education
(Revised)**

**Reg. 2460.9 Special Education - Transition From Early Intervention Programs
to Preschool Programs (Revised)**

**Reg. 2460.15 Special Education - In-Service Training Needs for Professional
and Paraprofessional Staff (Revised)**

Policy 2467 Surrogate Parents and Foster Parents (Revised)

Other Business

The Great Meadows BOE will be having a special meeting on Monday March 13th at 7:00 PM for the purposes of Ethics Training. Action may be taken.

Hackettstown Report

The Facilities meeting on March 8th as mentioned earlier. The Hall of Fame bylaws have been adopted and both Boys & Girls Basketball teams won their first round games in the state playoffs.

Independence Township Report

Nothing to report at this time.

Liberty Township Report

Nothing to report at this time.

Public Comment/New Business

There was no public comment at this time.

Close of Public Comment/New Business

Motion for Executive Session

Motion was made by Ed O'Melia, seconded by Lori Prymak to enter Executive Session for the purposes of H.I.B.

Motion carried in a unanimous voice vote.

The Board entered into Executive Session at 8:30 PM.

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Motion Re-Open Public Session

Motion was made by Ed O'Melia, seconded by Joe Mailloux to re-open the Public Session at 8:35 PM.

Motion carried in a unanimous voice vote.

Motion to acknowledge receipt of Superintendent's H.I.B. Report:

Motion was made by Ed O'Melia, seconded by Joe Mailloux to acknowledge receipt of the Superintendent's H.I.B. Report as presented.

Motion carried in a unanimous voice vote.

Motion to Adjourn

Motion by Ed O'Melia, seconded by Lori Prymak, to adjourn at 8:35PM.

Motion carried in a unanimous voice vote.

Respectfully submitted,

Timothy Havlusch