The regular meeting of the Great Meadows Regional Board of Education was held on Tuesday, July 28, 2020 on a virtual platform. The meeting was called to order at 7:00 PM by Douglas Smith-President. A statement was read that adequate notice of the meeting had been given in accordance with the Open Public Meetings Act.

Flag Salute was led by President Smith.

ROLL CALL:

Present:

Susan Cullen Arrived at 7:05 pm, Alison DeMarco, Daria Hill, Tim Koeller, Giles Stuber, Courtney Wenthen, William VonderHaar, Heather Wulf, Douglas Smith

Absent: None.

Administration / Other:

Michael Mai - Central School Principal, Israel Marmolejos – Principal of Middle School , Jeffrey Cacesse, Esq.-Comegno Law Group as Board Attorney,

Correspondence

 Correspondence in regards to Return to School Jonathan, Samantha & Evelyn Gallo Marisa LaVerde Elyssa Loiacono Dana Baryiewski Tara Speer Kelly Boyle

Minutes

7:05 p.m. : Susan Cullen joined the meeting at this time.

Motion moved by William VonderHaar, seconded by Heather Wulf To approve the minutes as presented for the meeting of June 9, 2020. Vote: Ayes - 8; Nays - 0. Abstention – 1 (Cullen). Motion Carried.

Motion moved by William VonderHaar, seconded by Heather Wulf To approve the minutes as presented for the meeting of June 16, 2020. Vote: Ayes - 9; Nays - 0. Abstention - 0. Motion Carried.

Motion moved by William VonderHaar, seconded by Heather Wulf To approve the minutes as presented for the meeting of June 26, 2020. Vote: Ayes - 8; Nays - 0. Abstention - 1 (Cullen). Motion Carried.

Motion moved by William VonderHaar, seconded by Heather Wulf To approve the minutes as presented for the meeting of June 29, 2020. Vote: Ayes - 6; Nays - 0. Abstention - 3 (Cullen, Hill, Stuber). Motion Carried.

Motion moved by William VonderHaar, seconded by Heather Wulf To approve the minutes as presented for the meeting of July 22, 2020. Vote: Ayes - 8; Nays - 0. Abstention - 1 (Alison DeMarco). Motion Carried.

Committee Reports: The following members summarized their committee reports:

Superintendent's Report:

• Dr. Frederiks introduced Mr. Mai to present the proposed 2020 School Reopening Plan : "The Road Back".

Mr. Mai, shared a power point presentation reviewing the components of the Return to School plan. Throughout the presentation Mr. Mai responded to questions and request for clarification from the members of the Board.

Dr. Frederiks summarized the process indicating the plan will be submitted to Dr. Lamonte, Executive County Superintendent. The process does not call for the County's approval but rather it will be reviewed for completeness.

Discussion : Lengthy discussion, questions and answers on the specifics of the plan were held. Overall presentation, questions and answers lasted approximately one hour.

COMMITTEE REPORTS

- <u>Operations Committee</u> Giles Stuber summarized the committee report reflecting the roof project remains on schedule for an August completion, tank removal at Central still scheduled to begin in July, oil tank at Liberty failed tightness test for which a proposal and quotes for corrective plan is being researched, discussion was held on busing services and food services for September as well as custodial staffing and sanitization proposals.
- <u>Human Resources</u> -Courtney Wenthen reported the committee met on the 7th and the 22nd of the month and reviewed the open positions BA, Acct Payable, Confidential Secretary, Custodial. Discussion was held concerning paraprofessionals and expanded job duties due to COVID19. They also discussed expanded family medical leave provisions, the need for substitutes and anticipated shortage of staff.
- <u>Education</u> Tim Koeller indicated the committee met early in the month noting the discussion revolved around the reopening plan: the pros and cons of an A/B schedule and/or a 5 days week schedule from an educational perspective as well as facility sanitizing perspective.
- <u>Governance</u> Courtney Wenthen (on behalf of S. Cullen) reported the committee met on the 15th and reviewed all the policies in Alert 220. The majority of policies and regulations are on the agenda this evening. Alert 221 added policy #1648 which was added for 1st reading via the addendum to this evening's meeting.

Public Comment (Agenda Items) (via: pcagenda@gmrsd.com)

Elyssa Loiacono – Concern timing of alteration to split A/B plan to return. Jenifer Crowley - Statement of Appreciation for difficult decision facing administration/board. Samantha Gallo – Reopening question & concerns. Sandra Crolius – Advanced classes in MS. Samantha Gallo – Special meeting inquire.

Withdrawal C-5 Road to Reopening Plan

Motion moved by Giles Stuber, seconded by Douglas Smith, To withdraw motion C-5, Road to Reopening Plan, from this evening agenda and to address the plan after the July 31st.

Discussion: It was noted the district has a responsibility to have the plan submitted and reviewed for completeness by the Warren County DOE. The reviewed plan then needs to be made available to the public thirty days prior to the opening of school. It was noted that the plan may be amended as the district monitors the changes in guidance by CDC, DOH, Governor's Office and parental choices.

Roll Call Vote:

Susan Cullen-nay ; Alison DeMarco-aye; Daria Hill-nay; Tim Koeller-nay; Giles Stuber-aye, William VonderHaar-nay; Courtney Wenthen-nay: Heather Wulf –nay and Douglas Smith- aye.

Motion fails. (ayes-3; nays-6; abstentions-0),

ACTION ITEMS

SECTION A : OPERATIONS

Motion moved by Susan Cullen, seconded by Heather Wulf Upon the recommendation of the Superintendent, to approve Section A-Operations items A-1 through A-11; as amended

Discussion: Susan Cullen inquired if the committee has discussion repair or replacement of the wastewater treatment plant at Liberty. William VonderHaar inquired as to the duties of the wastewater coordinator at Liberty if the treatment plant was offline.

Roll Call Vote Summary

Susan Cullen-aye ; Alison DeMarco-aye (except A-2 –nay); Daria Hill-aye except A-2 –nay); Tim Koelleraye; Giles Stuber-aye, William VonderHaar-aye; Courtney Wenthen-aye: Heather Wulf and Douglas Smith- aye

Motions carried by roll call vote ayes-9; nays-0; abstentions-0; except A-2 Ayes – 7; nays -2 (DeMarco, Hill) abstentions -0.

A-1 Approval of Check Register – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the bill lists:

July Benefits/Debt	(Electronic)	\$	341,651.11
June 30 Bills & Interfund	Checks #55385-55419		
	EFT N2005 & N2006	\$	133,827.39
July Interim (7/8-7/24)	Checks #55429-55448	\$	42,937.18
		Α	TTACHMENT A-1(a-b-c)

A-2 Approval of Check Register (Cafeteria Account) – BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approves the bills as listed:

Check # 2569	Parent Refund – DiMarco	\$ 30.00
Check # 2570	Parent Refund – Gesumaria	\$ 106.30
Check # 2571	Maschio's Food Serv:June Inv#76208	\$ 7,050.47
Check # 2472 P	arent Refund – Hill	\$ 204.30

- A-3 Approval of Financial Reports BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, approve the Secretary and Treasurer Reports (*BSR/TSM*) for the month of June 2020. ATTACHMENT A-3(a-b)
- A-4 Acceptance of Financial Reports Certification BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, accept the certification of the Board Secretary, and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of June 30, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2019-2020 fiscal year.
- A-5 Approval of Transfers BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator, to approve the transfers as of June 30, 2020 in the amount of \$5,200. ATTACHMENT A-5
- A-6 Approval of Tuition Contract Agreement, Special Education : Celebrate the Children-- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the 2020-2021 Special Education Tuition Contract Agreements with Celebrate the Children for one student (ED), commencing September 1, 2020 June 30, 2021 at an annual tuition rate of \$73,260.
- A-7 Acceptance of Allocation Notices (FY2020) BE IT RESOLVED: that the Board of Education, upon the recommendation of the Business Administrator, accepts the excess Extraordinary Aid for 2018-19 (\$111) to be appropriated into the 2020-21 budget. ATTACHMENT A-7
- A-8 Approval of Facility Services Contract FY 2020-21 BE IT RESOLVED: that the Board of Education, upon recommendation of the School Business Administrator approve the agreements for the 2020-2021 operating year between GMRSD and Kenneth F. Yudichak for wastewater management services at a rate of \$250.00 per month inclusive of Liberty and Central School.

A-9 Approve Donation Return to Cole Family – BE IT RESOLVED:

WHEREAS, Myra E. Cole served as caring teacher, mentor and friend to all during her tenure at Liberty Elementary School, and

WHEREAS, Myra E. Cole retired from her teaching career from Liberty School and the Cole family donated a tree in Myra E. Cole's memory which was placed in the courtyard with a memorial plaque, and

WHEREAS, the Great Meadows Regional School District took action to close the Liberty School June 2019, and

WHEREAS, the Cole family has requested permission to remove the tree, at their cost, from Liberty School property and relocate the tree in a place of their choosing,

NOW THEREFORE Be It Resolved, the GMRBOE understands the request of the Cole family to request the return of said donation,

Be It Further Resolved, the GMRBOE grants the Cole family permission to access the Liberty School Property and remove the tree and memorial plaque at their convenience.

A-10 Approve Shared Services – Independence Township –

WHEREAS, the Uniform Shared Services and Consolidation Act, <u>N.J.S.A.</u> 40A:65-1, <u>et</u> <u>seq</u>., authorizes local government units, including school districts, to enter into contracts with each other to subcontract any service which the parties to an agreement are empowered to render within its own jurisdiction; and

WHEREAS, GMRSD and Independence both required gasoline in order to provide services and to operate their respective local units; and

WHEREAS, Independence has a need and the capability of bulk purchase and delivery of gasoline; and

WHEREAS, GMRSD has a need but does not have the capability of bulk purchase and delivery of gasoline; and

WHEREAS, the Parties are of the opinion that the purchase and delivery of gasoline can be more efficiently and economically provided to their respective units through a joint agreement for the sharing of same; and

WHEREAS, the Parties are desirous of entering into a Shared Services Agreement that would authorize the GMRSD's purchase and delivery of gasoline from, by or through Independence;

NOW THEREFORE Be It Resolved, that the Board of Education, upon the recommendation of the School Business Administrator, approves entering into the shared services agreement with Independence Township as per attached. **ATTACHMENT A-10**

A-11 Approve NJSIG Membership Renewal 2020 – 2023 :

WHEREAS, <u>N.J.S.A.</u> 18A:18B-1, <u>et seq.</u>, enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by <u>N.J.S.A.</u> 18A:18B-1, <u>et seq.</u> to provide insurance coverage and risk management services for its members;

WHEREAS, the Great Meadows Regional Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG; **WHEREAS**, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1) This agreement is made by and between NJSIG and the Educational Institution;

2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to <u>N.J.S.A.</u> 18A:18B-3(a), for a period of three years, beginning on July 1, 2020, and ending July 1, 2023 at 12:01 a.m.;

3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5) NJSIG shall establish and maintain Trust Accounts in accordance with <u>N.J.S.A.</u> 18A:18B-1, <u>et seq.</u> and such other statutes and regulations as may be applicable;

6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, <u>N.J.S.A.</u> 18A:18A-1, <u>et seq.</u>, to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG

A-12 Approval of Supplemental Check Register -- BE IT RESOLVED: that the Board of Education, upon the recommendation of the School Business Administrator approve the July Bill List Checks #55449-55504 \$ 138,918.18

SECTION B : HUMAN RESOURCES

Motion moved by Susan Cullen, seconded by William VonderHaar Upon the recommendation of the Superintendent, to approve Section B- Human Resources items B-1 through B-8

Discussion: Susan Cullen requested clarification on utilization of Title I funding for salaries.

Roll Call Vote Summary

Susan Cullen-aye ; Alison DeMarco-aye; Daria Hill-aye; Tim Koeller-aye; Giles Stuber-aye, William VonderHaar-aye; Courtney Wenthen-aye: Heather Wulf and Douglas Smith- aye

Motions carried by unanimous roll call vote (ayes-9; nays-0; abstentions-0),

B-1 Acceptance of Retirement Resignation – BE IT RESOLVED;

That the Board of Education, upon the recommendation of the Superintendent, accepts with gratitude for her many years of dedicated service to the students, staff and community of Great Meadows, the retirement resignation of Susan Lanzarone effective September 1, 2020 and offers our best wishes for a long and healthy retirement. **ATTACHMENT B-1**

B-2 Acceptance of Resignations – BE IT RESOLVED;

That the Board of Education, upon the recommendation of the Superintendent, accepts the resignations of the following staff members submitted upon their anticipated appointment to new employment positions within the district:

Amanda Kinney	Office Aide	Effective July 31, 2020
Kathleen Ascolese	Central School Secretary	Effective July 31, 2020

B-3 Approval of New Staff – BE IT RESOVLED;

That the Board of Education, upon the recommendation of the Superintendent, approved the following contracts for 2020 – 2021 operating year, pro-rated accordingly:

Kathleen Ascolese	Confidential Secre	tary	8/1/2020	\$49 <i>,</i> 250.
Amanda Kinney	Accounts Payable/	' B&G Sect'y	8/1/2020	\$39,500.
Maria J. Nieves	Custodian	Retroactive to	7/1/2020	\$29 <i>,</i> 000.

B-4 Approval of Interim School Business Administrator/Board Secretary – BE IT RESOLVED; that the Board of Education, upon the recommendation of the Superintendent, approves the contract of the Interim Business Administrator, Angela Moyer, for the period effective July 1, 2020 as said contract was approved by the Executive Warren County Superintendent and presented same at the June 26, 2020 meeting and made available to the public.

- B-5 Approval of 2020 Title I Summer Academic Program (Virtual) BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve 2020 Title I Summer Academic Support Program (virtual) Staff:
 Supervisor Israel Marmolejos \$50 per hour Maximum \$2,000.
- **B-6** Approval of Stipend Due to AP/Sect'y Vacancy BE IT RESOLVED; that the Board of Education, upon the recommendation of the Superintendent, approves the issuance of additional compensation to Bernice Billings at the rate of \$60 per day during the vacancy of the accounts payable position.
- B-7 Approval of Extended Unpaid Child Care Leave Tina Snyder BE IT RESOLVED; that the Board of Education, upon the recommendation of the Superintendent, approves the request of Tina Snyder to extend unpaid child care leave through January 31, 2021 reflecting a new return to work date of February 1, 2021, in accordance with Article VIII of the bargaining agreement between the GMREA and GMRBOE.

B-8 Approval of School Business Administrator/Board Secretary - BE IT RESOVLED;

WHEREAS, the Board desires to engage Mr. Burnside as a certified School Business Administrator on a contractual basis to serve in the position of School Business Administrator/Board Secretary

WHEREAS the Board desires to provide Mr. Burnside with a written agreement setting forth the terms and conditions of his contractual engagement by the Board;

WHEREAS, pursuant to N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a), the Board forwarded the proposed Employment Contract for Mr. Burnside to the Executive County Superintendent for Warren County for approval, and has received written approval and notice from the Executive County Superintendent for Warren County that it has been determined that the proposed Employment Contract for Mr. Burnside is in compliance with the Fiscal Accountability, Efficiency and Budgeting Regulations;

IT IS HEREBY RESOLVED, that, that the Board approves and adopts the Employment Contract for Mr. Burnside as School Business Administrator/Board Secretary, consistent with the terms and conditions set forth therein, and as approved by the Interim Executive County Superintendent for Warren County, per N.J.S.A. 18A:7-8(j) and N.J.A.C. 6A:23A-3.1(a) the period beginning on or about October 1, 2020 through June 30, 2021. **ATTACHMENT B-8**

SECTION C : EDUCATION / GOVERNANCE

Motion moved by Susan Cullen, seconded by Giles Stuber

Upon the recommendation of the Superintendent, to approve

Section C – Education/Governance itemsC-1 through C-6 as amended.

Discussion: Review of the items in section C and clarification of amendment to C-6. Inquiry if the Return to Reopening contained flexibility for IEP and 504 students. Susan Cullen expressed appreciation to the committee for working on and moving policies and regulations forward in her absence as well appreciation for all the work on the reopening plan by the Administration and the entire committee.

Roll Call Vote:

Susan Cullen-aye ; Alison DeMarco-aye (except C-5- nay); Daria Hill-aye; Tim Koeller-aye; Giles Stuberaye, William VonderHaar-aye; Courtney Wenthen-aye: Heather Wulf and Douglas Smith- aye (except C-5 –nay)

Motions carried by roll call vote ayes-9; nays-0; abstentions-0,

Except C-5 : ayes-7; nays -2 (DeMarco; Smith); abstentions -0.

- C-1 Approval of Professional Development Request BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approves the professional development requests: Jennifer Mandery Digital Literacy Training Columbia University – on line course Title II Fund 20
- **C-2** Approval of 2nd Reading of District Policies BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations in a 2nd reading and adopt the following:

P 9180 School Volunteers (Revised)

ATTACHMENT C-2

- C-3 Acceptance of June 2020 HIB Report BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, acceptance of the June HIB Report for the 2019-2020 school year.
- C-4 Acceptance of Home School Notification BE IT RESOVLED: that the Board of Education, upon the recommendation of the Superintendent, accepts the parental notification from Michele Hernandez, submitted in accordance with NJSA 18A:38-25 indicating the home schooling instruction will be provided for their child (AH) for the 2020-2021 school year.
- C-5 Acknowledgement of the Proposed 2020-21 School Reopening Plan : BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, hereby acknowledges the GMRSD 2020-21 School Reopening Plan and approves the submission of said plan to the Warren County Executive County Superintendent.
- C-6 Approval of 1st Reading of District Policies and Regulations BE IT RESOLVED: that the Board of Education, upon the recommendation of the Superintendent, approve the following District Policies and Regulations as 1st reading.

P1648	Restart and Recovery Plan	(New)
P 1649	Federal Families First Coronavirus Response Act	(New)
P 2270	Religion in Schools	(Revised)

P 2431.3	Heat Participation-Student Athlete Safety	(Revised)
P 2622	Student Assessment	(Revised)
P 5111 & Reg 5111	Eligibility of Resident/Nonresident Students	(Revised)
P 5200 & Reg 5200	Attendance	(Revised)
P 5320 & Reg 5320	Immunization	(Revised)
P 5610 & Reg 5610	Suspension & Suspension Procedures	(Revised)
P 5620	Expulsion	(Revised)
P 8320 & Reg 8320	Personnel Records	(Revised)
		ATTACHMENTS

Other Business

• Future Meeting – August 25, 2020, suggestion was made to move the meeting to August 26th as the Governor's budget message is scheduled for August 25th.

Motion moved by Douglas Smith, seconded by William VonderHaar, To reschedule the August Board of Education meeting from August 25th to Wednesday August 26th. Motion carried by unanimous voice vote.

Hackettstown Report - Courtney Wenthen reported the NJSII reflected a start for sports mid-

September. NJAC has just cancelled all fall collage sports. Independence has cancelled all fall sports. Ms. Wenthen reviewed the return plan for the Hackettstown students, most specifically the HS students will be on an AB schedule similar to Great Meadows.

Independence Report No report

Liberty Report – Mrs. Wulf reported that the Liberty Fire Department held their annual car show the past week end noting it was a huge success. Beach would not be opened for the remainder of the year due to lack of life guards.

Public Comment (via: pc@gmrsd.com) None

Other – Appreciation Dr. Frederiks.

The Board President, members and administration express appreciation for his leadership and guidance during his short time as Interim Superintendent.

Adjournment

Motion made by William VonderHaar, seconded by Giles Stuber, to adjourn the meeting at 9:07 pm. Motion carried by unanimous voice vote.

Respectfully Submitted,

Angela J. Moyer Board Secretary