

**GREAT MEADOWS REGIONAL
BOARD OF EDUCATION**

JOB DESCRIPTION

TITLE: DEAN OF STUDENTS

QUALIFICATIONS:

1. Hold a New Jersey Teaching Certificate.
2. Have demonstrated the leadership qualities and personal characteristics necessary for working effectively with students, teachers, and parents.
3. Have at least three years of successful experience as a teacher, administrator, or supervisor.

PRIMARY FUNCTION:

Provides disciplinary intervention for grades Kindergarten through 8

REPORTS TO: Building Principals

PERFORMANCE RESPONSIBILITIES:

1. Supervises student conduct during the school day.
2. Provides behavioral interventions in collaboration with school counselors and principals
3. Supervises student lunches, as available.
4. Supervises various programs related to school safety and security.
5. Coordinates and monitors in-school suspension, lunch detention, and after-school detention.

TERMS OF EMPLOYMENT:

10-month position according to timeframes established by the GMREA – BOE Agreement.

COMPENSATION:

TBD

May 2023