

**GREAT MEADOWS REGIONAL
BOARD OF EDUCATION**

JOB DESCRIPTION

TITLE: **PERSONAL CARE AIDE**

QUALIFICATIONS:

High School Diploma.

Successful experience working with children.

Knowledge of child growth and development and appropriate classroom practices.

Good oral and written communication skills.

Required criminal history background check

New Jersey residency required

REPORTS TO: Principal

SUPERVISES: Care of assigned students) under the direction and supervision of the certified classroom teacher, principal or other designated certified personnel.

JOB GOAL To assist the classroom teacher in attending to the specialized needs of a specific student who would be unable to participate without individualized assistance.

PERFORMANCE RESPONSIBILITIES:

1. Assist in the arrival and dismissal of student.
2. Attend to the personal needs of the student whenever necessary, including but not limited to toileting, food preparation, feeding and cleaning activities.
3. Assist in art, physical education, home economics and other ancillary services, under the direction of the appropriate teacher or therapist.
4. Work with the individual student under the instruction of the classroom teacher.

5. Reinforce student skills.
6. Assist student when traveling around the school.
7. Accompany student on field trips.
8. Assist with recreational activities.
9. Maintain accurate records, relating to student, as assigned
10. May include diapering.
11. May include lifting of student.
12. Other appropriate duties as may be assigned by the teacher and approved by Superintendent.

TERMS OF EMPLOYMENT: Ten month continued employment

EVALUATION: Performance of this job will be evaluated in accordance with state law and the provisions of Board policy and completed by Principal.

Revised: Dec. 17, 2019

Employee Signature _____